


Goldfields Women's Health Care Board Meeting
 Tuesday 18 October 2022
 5.30pm
 GWHCC Conference Room

		Actions
1) Open: President	Lucy Dorotich LD Meeting open 5.34pm	LD Conducted an Acknowledgement to Country.
2) Attendance:	Lucy Dorotich LD Denise Roberts DR Elise Wheadon EW Lillian Walters (via phone) LW Samantha Duddy SD Tara McRobbie-Rout TMR Maureen Duddy MD Blessings Masuku BM Gloria Moyle GM Yvette Hanks YH	
3) Apologies	Triahna Coombs TC	


Endorsed: *Lucy Dorotich (Co)*.

<p>4) Register of Conflict of Interest</p>	<p>Ongoing:</p> <ul style="list-style-type: none"> Lucy Dorotich is an employee of Northern Star Resources Ltd (GWHCC has a funding Contract) CEO is as member of the KBCCI CEO represents the GWHCC on Something Pink Committee Tara McRobbie-Rout is an employee of Evolution Mining (donation of \$5000 to GWHCC) Blessing Masuku now works for City of Kalgoorlie-Boulder who funds GWHCC for International Women's Day. 	<p>Conflict of Interest Form signed and noted</p>
<p>5) Acceptance of minutes from previous meeting:</p>	<ul style="list-style-type: none"> GM proposed acceptance of minutes via email GM wanting to move forward with opening Westpac bank accounts 	<p>Moved:</p> <p>Seconded:</p> <p>Approved by Consensus</p>
<p>Matters Arising from the previous meeting</p>	<p>Strategic Planning Update:</p> <p>GWHCC AGM 2022</p> <ul style="list-style-type: none"> GM & LD to review and send to board for approval GM seeking 1 month extension from WACOSS Proposed date 13/12/2022 YH currently working on Annual Report & will be presented to the Board at November Board meeting prior to being finalised LD & DR to speak with board members prior to AGM 	<p>ACTIONS:</p> <p>GM to apply for extension with WACOSS</p> <p>AGM date approved by Consensus</p> <p>Board to liaise with CEO for Annual Report</p> <p>YH will complete with CEO</p>

Endorsed: 

	<p>Governance Training:</p> <ul style="list-style-type: none"> Completed <p>Board Actions update from LD</p> <ul style="list-style-type: none"> Proposal for Board to begin work on Fundraising Strategy early 2023 LD & DR reviewing GWHCC Constitution 24/10/22 <p>St Barbara's Street Party</p> <ul style="list-style-type: none"> DR suggestion for GWHCC staff & board to participate in parade rather than lighting of Christmas Tree. BM to coordinate GWHCC involvement in this event. 	<p>ACTIONS:</p> <p>N/A</p> <p>Follow up in February 2023</p> <p>ACTIONS:</p> <p>BM to liaise with YH to register with KBCCI</p> <p>Approved by Consensus</p>
<p>6) Operational Report:</p> <p>7) CEO Gloria Moyle (GM)</p>	<ul style="list-style-type: none"> CEO presented update for last month.  <p>CEO Update for Board Meeting 18 C</p> <ul style="list-style-type: none"> GP recruitment is continuing with The Office of People and Culture, unfortunately there are no local GPS with capacity at this stage. With no accommodation available it will be very challenging to entice relocation. Joselyn at Business Precision is now managing GWHCC financials and is streamlining processes – cause for delay in audit. 	
<p>8) Correspondence</p>	<p>Full list in stored on Share Point Database</p>	

Endorsed: 

<p>Treasurers Report – Elise Wheadon (EW)</p>	<p>GWHCC Treasurer's Report for Period Ended</p> <p>Board Copies -  CEO Copies - Board Board Reports Sept&Reports September :</p> <ul style="list-style-type: none"> • No report this month due to time constraints and delay with audit • EW queried if property able to be purchased under current Dept of Health WWC contract, GM confirmed she has sought clarification from North Metro Health. • EW noted that the update in financial reports from Business Precision did not include a YTD total in the report . She has requested CEO to follow up on previous request for a running total. 	<p><u>ACTION:</u></p> <p>CEO to follow up with Business Precision and email EW</p> <p>Board to approve via email</p>
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Endorsed: 

<p>General Business</p>	<p>Flyers for KB Pride Festival 2022</p> <ul style="list-style-type: none"> • TMR queried if there was a flyer that could be circulated KB Pride events that highlighted that the GWHCC is a safe place for all and can provide support to those who are transitioning. <p>Seat at the Table</p> <ul style="list-style-type: none"> • DR sought Boards opinion on Seat at the Table – Leadership program for young women from refugee/migrant backgrounds. • TD thought program was very beneficial. <p>Board management of correspondence</p> <ul style="list-style-type: none"> • GM request for board members to respond to calendar invites to board meetings to ensure there is a quorum. • LD suggested share point or drop box for document management to minimise instances of information being missed and urged board members to action their papers prior to the meeting. 	<p><u>ACTION:</u></p> <p>YH to speak with GWHCC staff to develop a flyer for use during festival</p> <p><u>ACTION:</u></p> <p>Board to read the email sent out by CEO and circulate to networks by 15 November deadline.</p> <p><u>ACTION:</u></p> <p>LW to check in with board 10 days prior to meeting to confirm attendance and advise GWHCC and President</p> <p>GM to investigate best option for document sharing</p>
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Endorsed: 

Next Meeting	Tuesday 22nd November 2022, 5.30pm.	
9) Meeting Closed	LD Meeting Closed 7.20 PM	

Endorsed:

