



ANNUAL REPORT 2017



Goldfields Women's Health Care Association Inc.
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ABOUT US

Goldfields Women's Health Care Centre (GWHCC) is in its thirtieth year of operations in 2017, during which time the organisation has grown and evolved to become an established part of the Goldfields community. The initial vision was to provide health information for women, however three decades on and the plan has long developed to include health clinics, support groups, information seminars, community events and a range of well-being and alternative health services. While the journey has not always been smooth sailing, the resilience and strength of organisation has meant challenges were overcome and the organisation continues to remain successful in delivering health services to women and their families.

Our Mission

The Goldfields Women's Health Care Centre advocates, promotes and supports services for women and families to improve their health and well-being.

Our Vision

By 2020 Goldfields Women's Health Care Centre will be at the forefront in delivering an extensive range of diverse and valued services that support the health care, well-being and individual growth of Goldfields women and their families.

Governance

Goldfields Women's Health Care Centre is governed by a Management Committee elected by the members of the Association at the annual general meeting. The Management Committee consists of four office bearers, being a Chairperson, Vice Chairperson, Secretary and Treasurer, and four ordinary committee members.

The Management Committee governs in accordance with the following, as varied from time to time:

- GWHCA Inc Constitution
- GWHCA Inc Human Resources Policy Manual
- GWHCA Inc Committee Policies and Guidelines
- GWHCA Inc Strategic Plan

The Management Committee is bound by various State and Federal statutes and compliance obligations determined by the Association's funding agencies.

ANNUAL GENERAL MEETING

AGENDA

TUESDAY 17 October 2016

**5.45pm for a 6.00pm
start**

15 DUGAN STREET, KALGOORLIE

- 1. WELCOME**
- 2. APOLOGIES**
- 3. GUEST SPEAKER-** Kris Halls
- 4. Confirmation of 2016 Annual General Meeting minutes**
- 5. Outgoing Presidents address**
- 6. Annual Report**
- 7. Treasurers Report**
- 8. Election of Office Bearers:**
 - a. President, Vice President, Secretary, Treasurer and up to 4 committee members)**
- 9. Appointment of Auditor for 2017-2018**
- 10. Incoming Presidents Address**

VOTING

- A member has one vote only.
- All votes shall be given personally or by proxy.
- The Chairperson of the meeting is entitled to exercise a second or casting vote.

GUEST SPEAKER -Kris Halls

Kris Halls has degrees in counselling, clinical supervision and mental health. She has many years' experience working in the field of clinical and mental health related issues, particularly dealing with issues related to addictive behaviours and grief and loss. Her interests relate to understanding and helping people who have experienced early childhood trauma, unresolved grief and the underlying development of psycho-social challenges.

Over many years Kris has worked in a variety of positions in Australia and abroad. . Recently Kris spent 4 years living and working in Oman (near Dubai) working with people of different races, ethnic origins and faiths who despite this diversity, were experiencing difficulties covering a range of mental health and relationship related issues.

Kris is a pragmatic, empathetic professional who brings into the therapeutic environment a person-centred and solution focused approach to psychological wellness and well-being.

She uses a range of psychodynamic tools, such as cognitive-behaviour therapy, mindfulness training and stress management, to assist people resolve difficult challenges they may be facing in their lives.

Her underlying philosophy is one based upon a humanistic and holistic approach to mental health, she is a passionate advocate of mind-body integration to stimulate healing.

Overall, Kris provides a safe, secure and empathetic professional environment that facilitates healing for people. She provides service-oriented supportive team and professional leadership, coupled with focused direction in achieving personal objectives.



OUR PEOPLE

President	Chloe Merna (01/07/16- 01/04/17) Cherie Wallace (02/04 -17/10/17)
Vice President	Lin MacQueen-Henderson (01/07/16-31/01/17) Cherie Wallace (01/11/16-02/04/17)
Secretary	Pamela Martin
Treasurer	Samantha Duddy <small>FIPA FFA</small>
Committee Member	Jo Normington
Committee Member	Glenice McGinty
Committee Member	Maureen Duddy (01/02 -17/10/17)
Auditor	Pat Leighton & Associates
Bookkeeper	Business Precision
It Support	Acme Computers

CENTRE STAFF

Gloria Moyle

Chief Executive Officer

Carmen Tieri

Office Coordinator

Maria Marchegiani

Finance Officer

Jill Steel

Membership Officer

ALLIED HEALTH STAFF

Erin Harvey

Western Australian Country Health Services

Nicole Wade

Infant and Perinatal Counsellor

RESIDENT SERVICE PROVIDERS

Iris Hayes

Nurture Yourself Mentor

Leonie Ivey

Relax Focus Create

Kezia Duncan

Precision Pilates & Nutrition

Andrea Eastley

Your Natural Self

PLAZA MEDICAL CLINIC

Dr Kylie Sterry

Dr Joanna Keen

Organisation Chart



Current as of May 2017



GWHCC Organisation Chart Version 2 21/04/2017

PRESIDENTS REPORT

October 2016 - May 2017

2016 / 2017 has been a year of celebration for the Goldfields Women's Health Care Centre. Now in our 30th year of operations, we were fortunate enough to be able to celebrate our birthday in style with our membership, honorary life members and founders of the organisation. A superb afternoon tea was followed by an evening of entertainment, speeches from former presidents and one of our founders and welcoming three new honorary life members into the fold; recognising their commitment and dedication to the organisation over the years. I'd like to thank everybody that joined us to celebrate this milestone and offer my heartfelt thanks to everyone that has contributed to the organisation in any way throughout our time in the Goldfields.

As always, the International Women's Day events were inspiring and inspired; with Keynote speakers addressing Boulder Town Hall which was once again jam packed with strong, resilient women of the Goldfields. Kath Mazzella presented the Undies for Understanding Workshop through the week and delivered a wonderful speech addressing the importance of Gynaecological awareness.

The GWHCC team have been working tirelessly this year towards and gaining accreditation with the QIP National Safety and Quality Health Service (NSQHS) Standards, which has seen an overhaul of our policies, procedures and quality processes. This will put us in a fantastic position when applying for further funding opportunities and demonstrates to the membership that the Centre is continually

improving and developing our organisation in line with our mission for 2020 where Goldfields Women's Health Care Centre will be at the forefront in delivering an extensive range of diverse and valued services that support the health care, well-being and individual growth of Goldfields women and their families.

An upgrade to our IT systems has made life in the Centre a little smoother, and improvements are ongoing. I'd like to acknowledge and thank LotteryWest for providing the funds to make this happen.

This year has also been a time of growth for the GWHCC. Partnering with Centrecare to deliver the Goldfields Mental Health Portal, the Centre now offers Primary Mental Health services in association with WAPHA and in conjunction with GPs across the region. The Goldfields Mental Health Portal provides a stepped care approach to people within the region that have mild to severe mental health concerns and can provide a multitude of approaches that are responsive to the client's needs; be it general case worker support, to intensive psychotherapies and online digital counselling modules for people unable or unwilling to access services in person. The Portal is already proving to be one of the busiest services in the region since its roll out on July 1st 2017 and the multidisciplinary team of a Clinical Lead, Counsellors, Case Coordinators and Case Workers are working tirelessly to meet the needs of the region. Unfortunately, due to the conflict of interest arising from my position at Centrecare and high level involvement in this program; I had to step down from the position of President with the Goldfields Women's Health Care Centre in May of this year. I have thoroughly enjoyed serving the membership over my time volunteering for the GWHCC and am incredibly humbled by the support of Gloria, the Board of Management and the staff of the GWHCC throughout this transition.

As always, the Goldfields Women's Health Care Centre would not be where we are, could not have achieved what we have or could not provide the wonderful services that we do without our fantastic staff, volunteers and partners; I'd like to thank Gloria, Carmen, Maria, Jill, Nicole Wade, Iris Haynes, Erin, Kylie, Rob and the team at Plaza Medical, Centrecare, WACHS, and the Board for all of their efforts this year and look forward to seeing what the future holds for the Goldfields Women's Health Care Centre as we roll into 2017/2018.



President Chloe Merna'

PRESIDENT'S REPORT

June – September 2017

This year marks the 30th anniversary of the Goldfields Women's Health Care Association providing health, well-being, advocacy and support services to the women of the Goldfields and their families.

Let me begin by acknowledging the wonderful staff at the Goldfields Women's Health Care Centre. The Chief Executive Officer, Gloria Moyle, and her team Carmen Tieri, Maria Marchegiani and Jill Steel, have continued to provide excellent service to the community. Each woman bringing her own wealth of expertise, experience and skills to the Centre and they all work seamlessly as a team.

Our 30th anniversary celebrations were nothing short of spectacular! The Centre staff worked tirelessly to ensure that this significant milestone was celebrated in the best possible ways, including a High Tea at the Centre, 30th anniversary gala celebration at the Hannans Club and involvement in the International Women's Day event. It was wonderful to welcome back past staff, members, Board members, Founders and Life Members to our anniversary celebrations. There was such a buzz in the air for the entire week and it was truly wonderful to see old friendships renewed with people reconnecting.

We were very excited to announce three new Life Members at the 30th anniversary gala celebration. Fiona Kealley, Kathryn Paynter and Esther Roadnight have all given many years of support to the Centre and we were thrilled to honour them all with Life Membership. Congratulations again to you all and thank you for your years of service and support.

Possibly the biggest achievement over the past year is the successful partnership with Centrecare and WAPHA to provide a new stepped model of integrated service to assist people with mental health issues in the region. The mental health portal will assist people to navigate through a potentially tricky maze of services to meet their individual requirements. Working on the premise that everyone's life matters, the service works with GPs and other service providers to ensure people with a mental health issue don't fall through the cracks. Special thanks to Gloria Moyle and Chloe Merna for the work they put into this funding application and partnership.

The Centre Board and staff has been working tirelessly towards accreditation as an organisation that meets the requirements of a defined set of criteria and standards. Accreditation provides quality and performance assurance for boards, managers, staff, funding bodies and consumers and is a tool to measure and improve performance and outcomes. I would like to particularly acknowledge the CEO, for the many hours of work that she has contributed to ensuring that the Centre and Association meet the requirements of accreditation. I would also like to acknowledge the work of Karen Thomas for researching, preparing, collating and preparing the many, many documents that were required as part of this process. Karen is a former President of the

Association, however it was her distinctly unique set of skills that ensured the Centre received a glowing report and is well on the way to accreditation in the new year.

The Goldfields Women's Health Care Centre has been working to meet the objectives the Strategic Plan 2015-2020. Services have included Well Women's Clinics, counselling, therapeutic massage, pilates, peri-natal counselling, meditation and many more. There has also been a wide range of educational workshops and networking opportunities, all of which have enjoyed significant patronage from members and the public.

On behalf of the Board of the Goldfields Women's Health Care Association and the staff at the Centre, I thank our members for your continued support and patronage over the past year. I encourage all members to take full advantage of the broad range of services and activities available and to introduce your friends and family to the Centre over the coming year.

I would personally like to acknowledge the work of Chloe Merna. Chloe joined the Board three and a half years ago as Vice President, then moved on to the role of President within six months. Chloe's diverse range of skills, knowledge and experience certainly contributed to the Association's successes during this time. Due to other commitments, Chloe stepped down from the President's role earlier in the year and she has certainly been missed by the Board and the Centre. Thank you Chloe for all of your time and effort, it has been very much appreciated.

Finally, I would like to thank the Board, CEO and staff for their support since I've been Acting President. It is truly an honour and privilege to lead the Goldfields Women's Health Care Association.

Cherie Wallace
Acting President 2017



CHIEF EXECUTIVE OFFICER 'S REPORT

What an amazing year this year has been, as we celebrate GWHCC providing health services to women in the region for over 30 years in March 2017. A major milestone reinforcing the integrity and dedication of the organisations which started with humble beginnings has grown and evolved to become an established part of the Goldfields community. The birthday celebrations were simply sensational, starting with Sunset Supper for International Womens Day at the Boulder Town Hall attended by over 200 women with an array of inspirational local and international speakers. High Tea at the GWHCC where local musician Lynn Hazelton dedicated a song to us and A/President Cherie Wallace spoiled us all with her scrumptious treats. Our founding member Sylvia Kennedy and past committee member Pratho Jones returned to commemorate the weekends celebrations which was a fitting tribute to the Sisterhood of the Goldfields!

The highlight of the Gala celebrations for me personally, was the acknowledgment of three new Life Members at the 30th. Fiona Kealley, Kathryn Paynter and Esther Roadnight who have all given many years of tireless support to the Association.

In keeping with the Centre's mission is to advocate, promote and support services for women and families to improve their health and well-being. The GWHCC focused on expanding its service delivery to reach new markets, we have entered into a contract with Centrecare Goldfields to deliver the Goldfield Mental Health Portal, a stepped care model of delivering wrap around services to people in the entire Goldfields. Working with another likeminded organisations whose "ethos matches ours "to encourage the community to be proactive rather than reactive in their health and wellbeing needs." This has put us in good stead in a very uncertain environment. The aim is to ensure long term sustainability while providing women with affordable access to services. I would like to make special mention of past President Chloe' Merna for her hours of dedication working towards making this partnership possible.

The Accreditation process to gain Quality Assurance with Australia Excellence Service Standards ASES in July 2017 reinforced that we are" an organisation well and truly punching above its weight "Auditor, Anthea Jackson. I would like to mention past President Karen Thomas who was instrumental in assisting the team to ensure our Governance, policies and procedures were in place and we will be fully accredited by February 2018.The only Women Health Centre to do so outside the metro area!

Whether it is the "Free" Well Women's Clinics, quality counselling, Pilates, community stalls or simply our coffee counselling, the team at the GWHCC have been totally entrenched in our wonderful community and will continue to do so for years to come. I am privileged to have an astonishing team: - Carmen Tieri, Maria Marchegiani and Jill Steel, who year after year go above and beyond to keep the organisation running smoothly. We have a suite of holistic services to

complement our clinics and rely on our membership base, government funding and local stakeholders to add value to the services offered to women's in the region. The dedication and commitment made by committee and staff towards achieving better health outcomes for women and their families in the community over the past year has been second to none.



Gloria Moyle
Chief Executive Officer



TREASURER'S REPORT

Year Ended 30 June 2017

The Centre has reported a surplus of net income over expenditure of \$6,604 for the financial year.

Overall our income for the year was down. It would appear from looking at the financial statements that our health department funding decreased by \$43,000; however this is due to a change in the recording, with our unplanned pregnancy funding now shown as a separate income item.

We are mindful that our membership income has decreased from \$10,690 to \$5,910 and the Board have been considering ways that this can be addressed. Obviously we would prefer that everyone who utilised our services became a member of the association, but for the time being that remains voluntary.

There has been a significant decrease in programme fees income as service providers relocated, however this has been coupled with a decrease in programme expenses and operational overheads. Having the Centre receive payment for services which it then distributes to providers has a distorting effect on our financial statements, as well as causing more GST compliance work. We are looking to shift to primarily engaging with service providers on a room hire basis, which will remove that distortion and decrease the administrative burden for staff.

The centre was the recipient of a Lotterywest grant during the year which funded a sorely needed upgrade to IT infrastructure. The majority of this is expenditure is reflected in the Balance Sheet, with property, plant and equipment increasing from \$533,785 to \$578,295.

Our cash balances have decreased from \$126,664 to \$83,049 at 30 June 2017. Our ratio of current assets to current liabilities is 1:1, however when the provision for asset replacements is removed from current liabilities, this ratio improves to 3.28:1. This means that we have sufficient cash and current assets to pay our debts.

I should also note that last month the Board made the decision to replace the motor vehicle while it still held a decent trade-in value. We now have a Holden Captiva, which has a much larger boot space and is more suitable for staff transporting equipment to events.

I would like to thank the centre staff and CEO for all their hard work during the year, and for making my role as Treasurer very easy and answering all my queries very promptly. I would also like to thank my fellow Board members who again sat through a fairly lengthy budget meeting this year and have been a pleasure to work with.



A handwritten signature in black ink that reads "S. Duddy".

Samantha Duddy MIPA CPA

Goldfields Women's Health Care Association Inc
Independent Auditor's Report to the Members

Auditor's Responsibilities for the Audit of the Financial Report


Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on : 21 September 2017


P A LEIGHTON FCA

Goldfields Women's Health Care Association Inc
Income and Expenditure Statement
For the year ended 30 June 2017

	2017	2016
	\$	\$
Income		
Funding - Health Department	233,619	276,632
Membership Fees	5,910	10,690
Donations	4,559	3,077
Counselling	4,545	8,350
Event Income	227	505
Fundraising		1,511
Room Hire	21,249	32,225
Accreditation & Certification Income	2,000	
Unplanned Pregnancy Funding	42,199	
Programme Fees	35,144	188,099
Special Grants		5,000
Special Grants - NGALA		10,680
Catering Reimbursement		1,705
Lottery Grants	41,570	
Integrated Care Management	39,482	
Interest received	2,555	6,037
Other income	325	1,977
Total income	433,384	546,488
Expenses		
Advertising And Promotion	11,279	14,043
Audit fees	3,300	3,250
Bad Debts		140
Bank Fees And Charges	465	1,288
Bookkeeping/Admin	6,770	5,596
Consumables	2,027	2,583
Catering Expenses	5,827	4,624
Cleaning And Gardening	7,903	7,609
Unplanned Pregnancy Counselling	34	
Counsellor - GRSI Contract	19,676	
Consultants fees	4,259	882
Contract payments		2,391
Counselling - General		22,534
Counselling - Supervision		400

The accompanying notes form part of these financial statements.

Goldfields Women's Health Care Association Inc
Income and Expenditure Statement
For the year ended 30 June 2017

	2017	2016
	\$	\$
Donation	190	689
Equipment	3,514	1,678
Electricity & Gas	3,418	3,260
Event Expense	18,114	1,638
Gardening Expenses	898	
Gifts	1,043	1,565
Hire/rent of Plant & Equipment	9,226	8,698
Insurance	9,495	9,756
Programme Expenses	52,871	178,194
Shining Star Expenses	65	3,047
Medical Supplies		75
M/V car - Fuel & oil	1,344	848
M/V car - Rego/Insurance	681	594
M/V car - Repairs	941	1,007
Provision For M/V Replacement		3,000
Provision For Asset Replacement	18,000	18,000
Employee Entitlements	676	(6,615)
Printing & stationery	1,953	4,469
Rates & land taxes	683	745
Repairs & Maintenance - Building	2,987	1,412
Resources & Internet	7,624	3,756
Security	1,152	1,142
Staff Training/Education	1,754	3,825
Subscriptions	5,611	4,147
Sundry expenses	367	
Superannuation	17,594	20,299
Telephone	6,757	7,011
Travel, accom & conference	33	1,253
Wages - Administration	104,778	103,860
Wages - Co-Ordinator	84,258	85,063
GWHCC Programs & Workshops		494
Wages - Counsellor		13,644
Wages - NGALA	606	14,993
Total expenses	<u>426,779</u>	<u>567,577</u>
Net Income over Expenditure	<u>6,604</u>	<u>(21,089)</u>

The accompanying notes form part of these financial statements.

Goldfields Women's Health Care Association Inc
Income and Expenditure Statement
For the year ended 30 June 2017

	2017	2016
	\$	\$
Depreciation - plant	7,419	9,161
Depreciation - other	1,186	1,530
Donation	190	689
Equipment	3,514	1,678
Electricity & Gas	3,418	3,260
Event Expense	14,520	1,638
Event Expense	3,594	
Gardening Expenses	898	
Gifts	1,043	1,565
Hire/rent of Plant & Equipment	8,659	8,698
Hire of Plant & Equipment	567	
Insurance	9,495	9,756
Programme Expenses	52,746	178,194
Prenatal Counselling	125	
Shining Star Expenses	65	3,047
Medical Supplies		75
M/V car - Fuel & oil	1,344	848
M/V car - Rego/Insurance	681	594
M/V car - Repairs	941	1,007
Provision For M/V Replacement		3,000
Provision For Asset Replacement	18,000	18,000
Employee Entitlements	676	(6,615)
Printing & stationery	1,807	4,469
Postage/Stationery/Printing	23	
Postage/Stationery/Printing	123	
Rates & land taxes	683	745
Repairs & Maintenance - Building	2,259	1,412
Building Maintenance	728	
Resources & Internet	4,096	3,756
Resources/Internet/IT Maintenance	3,529	
Security	1,152	1,142
Staff Training/Education	1,754	3,789
Staff Training/Education		36
Subscriptions	5,611	4,147
Sundry expenses	367	
Superannuation	17,594	19,042
Superannuation		1,258

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Event Income	227	505
Fundraising		1,511
Room Hire	21,249	32,225
Accreditation & Certification Income	2,000	
Special Grants	42,199	
Programme Fees	35,144	188,099
Special Grants		15,680
Catering Reimbursement		1,705
Lottery Grants	41,570	
Integrated Care Management	39,482	
Interest received	2,555	6,037
Other income	325	1,977
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Cleaning And Gardening	7,903	7,609
Counsellor Fees	19,710	
Consultants fees	4,259	882
Contract payments		2,391
Counselling - General		22,534
Counselling - Supervision		400
Depreciation - plant	7,419	9,161
Depreciation - other	1,186	1,530

The accompanying notes form part of these financial statements.

Goldfields Women's Health Care Association Inc
Detailed Statement of Financial Position as at 30 June 2017

	Note	2017 \$	2016 \$
Current Assets			
Cash Assets			
Beyond Bank		23,432	24,899
Community Reward Account		58,517	100,425
Petty Cash		288	731
Cash Tin		175	50
Petty Cash - Beyond Bank		637	50
		83,049	126,154
Receivables			
Trade debtors		43,385	510
		43,385	510
Total Current Assets		126,434	126,664
Non-Current Assets			
Inventories			
Building Extensions		37,241	37,241
Less Accumulated Depn		(9,762)	(9,057)
		27,479	28,184
Property, Plant and Equipment			
Buildings - independant value		272,900	272,900
Building Upgrades		213,059	210,849
Fixtures & Fittings		23,836	23,836
Less: Accumulated depreciation		(12,751)	(10,795)
Plant & equipment - at cost		117,009	99,542
Less: Accumulated depreciation		(72,577)	(67,819)
Computers & Software		16,544	
Motor vehicles - at cost		12,000	12,000
Less: Accumulated depreciation		(7,914)	(6,728)
Other - Website		16,190	
		578,295	533,785
Total Non-Current Assets		605,775	561,969

The accompanying notes form part of these financial statements.



GWHCC out and about in the Goldfields Community





International Womens Day 2017

