

Goldfields Women's Health Care Centre
Monday 16th December 2021 Meeting Minutes, Held at GWHCC Conference Room

		Actions
1) Open:	Jillian Menhennet (JM) President opened the meeting at 5.36pm	
2) Attendance:	<p>Lucy Dotovich (LD) Maureen Duddy (MD) Ainslee McAlinden (AM) Jillian Menhennet (JM) Sarah Nickson (SN) Denise Roberts (DR) Jennifer Thomas (JT) Lillian Walters (LW) Elise Wheadon (EW)</p> <p>Jillian (JM) welcomed Lucy (LD) to the Board. Lucy outlined her experience and what she feels she brings to the Board.</p> <p>Jillian (JM) revisited confidentiality and privacy issues and reminded Board members of their duties to support the work of the GWHCC and the CEO.</p>	

Endorsed:



3) Apologies	Gloria Moyle (GM)	
4) Register of Conflict of Interest	Nil	
5) Acceptance of minutes from previous meeting:		<p>Moved: Maureen Duddy (MD) Seconded: Denise Roberts (DR)</p>
6) Matters Arising from the previous meeting	<input type="checkbox"/> Constitution Review Vote <input type="checkbox"/> Fundraising <input type="checkbox"/> GWHCC Security Upgrades	<ul style="list-style-type: none"> • Previously emailed by CEO, no objections received from members, Carried by consensus • Thank you certificates to be provided by Jillian (JM) for Kyle McGinn, Ali Kent, and Gibson Soak for the support provided for the Sausage Sizzle at the Lighting of the Christmas Tree. • CEO suggests the Fundraising Subcommittee meets separately to the Board meetings and only provide brief updates. • Ongoing issue locating contractors to provide quotes for the erection of security gates at the rear of the building.

Endorsed:

7) CEO Update: Gloria Moyle (GM)

- 1 November -Operations Coordinator & CEO are developing an updated Communication and Health Promotion Plan.
- 6 November – CEO was attending a Central Regional TAFE Governance Meeting in Geraldton and visited Desert Blue Connect SASS/ WH and Refuge service.
- 10 November- Attended WH services meeting via Teams - Updated on potential staff losses as a result of COVID19 asked for Dept. of Health to minuted that GWHCC would not be penalised as future Preferred provider or Tenders if they cannot achieve KPIs as a result of staff losses and recruitment issues for specialist occupations in regions.
- 12 November- Carer WA 4 week review of service agreement – going well 7 referrals form GWHCC already
- 17 November - Attended SASS services meeting via Teams - Updated on potential staff losses as a result of COVID19
- 16 November – NDSP engagement meet & greet at GWHCC Jason Turner (referral colleague on Carers advisory Council)
- 18 November – GWHCC AGM
- 23 November – Attended Community Wellness Strategic Plan Goldfields – attended all meeting since Nov 2020, final draft.
- 24 November- Appointed as Secretary to Goldfields Community Legal Centre Board.
- 24 November – Meet with Dee Clinical Nurse at KRH- SASS service and referral pathway
- 25 November – CEO, CSO & Counsellor volunteered at Shire of Coolgardie Christmas Lunch for seniors.
- 25 November- OC & Board attend White Ribbon Day March
- 28 November – Lighting of the Tree Christmas Party
- 1 December - CEO invited to Goldfields St Ives Golden Hour in Perth possible increased GWHCC site visits to deliver mindfulness and respectful behaviours workshops.

Endorsed:



- 1 December – Whilst in Perth I met with James Trail CEO of Shire of Coolgardie who is wanting to engage GWHCC to deliver more counselling and educational sessions in 2022
- 2 December – CEO was invites to attend a round table with

	<p>1 December – CEOI met with James Trail CEO of Shire of Coolgardie who is wanting to engage GWHCC to deliver more counselling and educational sessions in 2022</p> <p>2 December – CEO attended a round table with Premier Mark McGowan and the COVID Taskforce –Board member Elise Wheadon attended in her capacity as a Pharmacist.</p> <p>2 December- CEO, Treasurer of St Barbara's Festival: in her capacity as KBCCI Board Member GWHCC mentioned in all marketing. Emceed Miners Memorial, 3 board members laid a wreath on behalf of GWHCC.</p> <p>4 December – CEO & OC attending the annual Toy Run</p> <p>4 December – CEO Emceed Colour Run hosted by Mari Pirn Healing Centre : Donating Fee to GWHCC</p> <p>5 December – CEO Emceed St Barbara's Festival GWHCC was mentioned in her introduction.</p> <p>9-13 December- CEO attended Carers Advisory Council meeting and Central Regional Tare Council meeting in Perth</p> <p><u>Items of interest/concern</u></p> <p>30 November Marli Heke – Counsellor and Raven Iosia Admin Support (late clinic) left as they were not prepared to have the Vaccination for Covid19.</p> <p>We have a 2 week waiting list for counselling and no staff to work the late clinic. Late shifts picked up by CSO, OC & CEO. No recruiting can be done until the new year.</p> <p>GP's clinic is very well attended and we have approx. 10 on monthly waiting list.</p> <p>All staff is currently working extra hours and all have been paid out TOIL except CEO as per contract.</p> <p>Centre will closed from 24 December – 10 January Sam Bell & CEO will be on call for SASS and other issues.</p>	
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Endorsed:

<p>8) Correspondence</p>	<p>Full list in LaserFisch</p> <p>Inward:</p> <ul style="list-style-type: none"> • Dept. of Health – Reinstatement of Well Women's GP clinic \$1.8 m Grant Agreement • CEO has been nominated for a Rural Health West Community Service Awards – Feb 2022 <p>Outward:</p> <ul style="list-style-type: none"> • Dept. of Health –Signe Grant Agreement • WAPHA Funding to deliver COVID vaccine education \$9K- Report 	
<p>9) Treasurers Report – Elise Wheadon (EW)</p>	<ul style="list-style-type: none"> • As per the Report provided • With reference to the audited financial report, we need to compare like with like. Donations have halved membership fees have doubled, perinatal has increased, but the biggest change is in expenses. There is a \$55,000 increase in wages, and a \$7000 increase in super • Rural West funding is not meeting expenses. The expenses have increased much more than the increases in funding. 	<p>Moved: Maureen Duddy (MD) Seconded: Denise Roberts (DR) Passed by consensus</p>

Endorsed:



	<ul style="list-style-type: none"> • The CEO wants to explore a local bank account as Australia Post is not accepting bulk cash and the CEO's partner is converting cash through his business bank account to facilitate GWHCC banking. All transactions are conducted and double-checked by the CSO. This is not ideal. • We should consider provision of a "Donate" card reader button. • The CEO has requested that the forecast P&L Budget of \$94,939 Deficit be amended as the SASS funding has not been received and will not be paid to GWHCC until at least March 2020. The correct figure should be \$173,750 not \$260,000. • We need to work smarter not harder when fundraising 	<p>Approved by consensus</p> <p>Jenny Thomas (JT) will investigate details.</p> <p>Approved by consensus.</p>
<p>10) General Business</p>	<ul style="list-style-type: none"> • Corporate partnership program needs to be moved forward. • Consideration of how we can complement EAP programs. • The Chamber of Minerals and Energy can provide a channel to provide support for local services for women both residential and FIFO. • Fundraising - Australia Day Lamington Drive Stall at Centennial Park. • Reporting issues. • Loss of staff – recruiting in the New Year. Delivery of services to Kambalda deferred. St Ives is seeking service provision. 	

Endorsed:

	<ul style="list-style-type: none"> • IWD on the 8th March. • Board meetings from March onwards to be moved to the last Wednesday of each month at 5.30pm. • CEO needs to advise about the process of replacing Board members and of adding other members who may assist with fundraising or IWD subcommittees. Contacts need to be considered... 	
11) Next Meeting	<ul style="list-style-type: none"> • Meeting on the 17 February 2022 	
12) Meeting Closed	<ul style="list-style-type: none"> • 6.46pm 	

Endorsed:



