



**Goldfields Women's Health Care Board Meeting**  
**Wednesday 26 April 2022**  
**GWHCC Conference Room**

		<b>Actions</b>
<b>1) Open: President</b>	Lucy Dorotich <b>LD</b> Meeting open 5.32pm Welcomes new potential Board members Samantha Duddy (Life Member) & Blessing Masuku	<b>To be endorsed by consensus</b>
<b>2) Attendance:</b>	Lucy Dorotich <b>LD</b> Maureen Duddy <b>MD</b> Denise Roberts <b>DR</b> Lillian Walters <b>LW</b> Elise Wheadon <b>EW</b>  Samantha Duddy <b>SD</b> Blessing Masuku <b>BM</b>  Gloria Moyle <b>GM</b>	
<b>3) Apologies</b>	Jennifer Thomas <b>JT</b>	
<b>4) Register of Conflict of Interest</b>	<b>Ongoing:</b> Lucy Dorotich is an employee of Northern Star Resources Ltd - (GWHCC has a funding Contract)	<b>Conflict of Interest Form</b>

Endorsed: *LD*

	Elise Wheadon's husband - Trent Wheadon of Stateman Outdoor Group (Contractor of GWHCC)	<b>signed and noted</b>
<b>PRESENTATION:</b>	<b>Joselyn O'Dwyer, Business Precision – GWHCC Financials</b>	<b>LD</b> thanked Joselyn for her long terms support of Business Precision over the past 11 years to the GWHCC and the comprehensive presentation regarding GWHCC financials.
		Budget meetings are scheduled for late May
<b>ENDORSEMENT OF AND WELCOME TO NEW BOARD MEMBERS</b>	<ul style="list-style-type: none"> <li>o Blessings Masuku</li> <li>o Samantha Duddy</li> </ul>	<b>Moved:</b> Lucy Dorotich <b>LD</b> <b>Seconded:</b> Denise Roberts <b>DR</b>
	Board Meeting – 23 <sup>rd</sup> March 2022	<b>Approved by Consensus</b>
<b>5) Acceptance of minutes from previous meeting:</b>	 <p>23032022 Draft Minutes Board Meet</p>	<b>Moved:</b> Elise Wheadon <b>EW</b> <b>Seconded:</b> Denise Roberts <b>DR</b>
	<b>Special Meeting - 2<sup>nd</sup> April 2022</b>	<b>Approved by Consensus</b>
		<b>Moved:</b> Maureen Duddy <b>MD</b> <b>Seconded:</b> Elise Wheadon <b>EW</b>

Endorsed: *LD*

	 20220402 Draft Minutes Special Met	<b>Approved by Consensus</b>
<b>6) Matters Arising from the previous meeting</b>		<b>No Outstanding Actions</b>

Endorsed: *LD*

**7) Operational Report:**  
Gloria Moyle (GM)




CEO Update for  
Board meeting ...

Items of interest/concern

- o Counsellor- Sam Bell is now working 3 days a week in the Centre and 2 days flexible from home (30 hours/week) to support further study and family obligation. Has been unfit for work for 2 weeks 30 clients have had to be cancelled on more than one occasion. HR and CEO are managing.
- o We have a waiting list for counselling and due to the uncertainty of our current counsellor have ceased the late clinics until the new counsellor comes on board in early May.
- o GP's clinic is very well attended and we have approx. 15 on monthly waiting list. Dr Jenny Sudbury will be back in June.
- o Dr Paula Kearns and the Students from Rural Clinical School are set to commence On May 2 and will be in the centre each week Semester 2.
- o PPE is still required as per COVID requirements; however, the supplies are limited due to derailment and no stock in WA. Working with Health to source other suppliers. We have secured RAT/ Face shields and masks. The Air purifiers have arrived!.

Endorsed: 


<p><b>8) Correspondence</b></p>	<p>Full list in sores on Share Point Database</p> <ul style="list-style-type: none"> <li>• <b>Inward:</b> <ul style="list-style-type: none"> <li>○ 6/4/2022 Resignation from Operations Coordinator</li> <li>○ 23/04/2022 Acceptance of Invitation to join Board Samantha Duddy / Blessing Masuku</li> </ul> </li> <li>• <b>Outward:</b> <ul style="list-style-type: none"> <li>○ 06/04/2022 CEO Acceptance of resignation OC.</li> <li>○ 22/04/2022 Letter of Offer to join Board Samantha Duddy/Blessings Masuku</li> </ul> </li> </ul>	
<p><b>9) Treasurers Report – Elise Wheadon (EW)</b></p>	<div style="text-align: center;">  <p>GWHCC EOM MARCH 2022 B...</p> </div> <p><b>GWHCC Treasurer's Report for Period Ended 31st March 2022</b></p> <p><u>Profit and Loss Statement</u></p> <p>The centre has reported a year to date net surplus of \$643,173.00.</p> <p>Our total income for the period is \$679,179. For the year we are sitting at \$754,252 which is 416% over budget due to multiple funding bodies paying this month. GP Funding (\$432,000), SASS Funding (\$72,161)</p>	<p><b>Moved:</b> Maureen Duddy <b>Seconded:</b> Denise Roberts</p> <p><b>Approved by consensus</b></p>

Endorsed: *LD*




	<p>and Subsidies and Grants (\$81,185) monies were all received this month.</p> <p>Counselling income in general was down (\$1337) however this would be expected due to the loss in counsellors at the centre.</p> <p>Our year-to-date total expenses were \$565,371.</p> <p>Total expenses year to date are \$26,085 over budget. Most are administration expenses (\$8,589), Rural Health West Expenses (\$11,927) and Total Service Provider Expenses (\$35207).</p> <p>Our employment expenses are 3.8% down however our current recruitment drive will mean that this figure will be quite high for the next couple of months until the new budget is worked on as we need resources to be able to deliver on funding outcomes.</p> <p><u>Balance Sheet</u></p> <p>As of 31<sup>st</sup> March we have cash assets of \$509,513.20 which includes \$20216.65 on term deposit which has been set aside specifically to meet any long service leave liability.</p> <p>Our Total Assets are \$1,413,315 and our Net Assets (i.e. assets less liabilities) are \$1,214,824.</p> <p>Our Total Liabilities are \$198,491 which includes asset replacement provision of \$66,000</p> <p><b>Elise Wheadon -Treasurer</b></p>	
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Endorsed: 

**10) General Business**

	<p style="text-align: right;">  GWHCC Proposal.pdf         </p> <ul style="list-style-type: none"> <li>• <b>Proposal – People &amp; Culture Office</b> <ul style="list-style-type: none"> <li>◦ <b>Recommendation:</b>             People &amp; Culture Office to be engaged to develop Committee &amp; Employee Behavioural and Capability Framework for GWHCC. Cost implication: \$3500 + GST.</li> </ul> </li> <li>• <b>WACOSS Governance Training</b> <ul style="list-style-type: none"> <li>◦ <b>Recommendation:</b> Governance Training to be arranged for all GWHCC Board members through WACOSS by August 2022.</li> </ul> </li> <li>• <b>Hon Simone McGurk – Visit to GWHCC on Thursday 28 April 2022</b> <ul style="list-style-type: none"> <li>◦ <i>Minister for Child Protection; Women's Interests; Prevention of Family and Domestic Violence; Community Services</i></li> <li>◦ <b>Recommendation:</b> For GWHCC Board to meet with Hon. Simone McGurk at the GWHCC on</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Moved:</b> Lillian Walters  <b>LW</b></li> <li><b>Seconded:</b> Denise Roberts  <b>DR</b></li> <li><b>Agreed by</b>  <b>Consensus</b></li> <li><b>Moved:</b> Lillian Walters  <b>LW</b></li> <li><b>Seconded:</b> Maureen Duddy  <b>MD</b></li> <li><b>Agreed by</b>  <b>Consensus</b></li> <li><b>Moved:</b> Maureen Duddy  <b>MD</b></li> <li><b>Seconded:</b></li> </ul>
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Endorsed: *LD*

	<p style="text-align: right;">Thursday 28 April 2022.</p> <ul style="list-style-type: none"> <li>• <b>GWHCC COVID-19 Policy</b> <ul style="list-style-type: none"> <li> GWHCC COVID-Safety-Plan-Mitigation Plan as a Epidemic-Pandemic.</li> <li> GWHCC Risk Management Policy</li> <li> GWHCC Risk Management Policy</li> </ul> </li> <li>○ <b>Recommendation:</b> For GWHCC Board to endorse the GWHCC COVID-19 Policy.</li> </ul>	<p style="text-align: right;"><b>Samantha Duddy SD</b></p> <p style="text-align: center;"><b>Agreed by</b> <b>Consensus</b></p> <p style="text-align: center;"><b>Moved:</b> Elise Wheadon <b>EW</b> <b>Seconded:</b> Lillian Walters <b>LW</b></p> <p style="text-align: center;"><b>Agreed by</b> <b>Consensus</b></p>
<p><b>11) Next Meeting</b></p>	<ul style="list-style-type: none"> <li>• Tuesday 17 May 2022 at 5.30pm</li> </ul>	
<p><b>12) Meeting Closed</b></p>	<p style="text-align: center;"><b>Meeting Closed 7.04pm LD</b></p>	

Endorsed: *WV DUKETICH RP WLD . 17/05/2022*