


**Goldfields Women's Health Care Board Meeting**  
 Wednesday 17 May 2022  
 GWHCC Conference Room

		<b>Actions</b>
<b>1) Open: President</b>	Lucy Dorotich LD Meeting open 5.36pm	
<b>2) Attendance:</b>	Lucy Dorotich LD Denise Roberts DR Elise Wheadon EW Jennifer Thomas JT Samantha Duddy SD Blessing Masuku BM  Gloria Moyle GM	
<b>3) Apologies</b>	Lillian Walters LW, Tara Rout TR, Maureen Duddy MD Tara Rout TR	
<b>4) Register of Conflict of Interest</b>	<b>Ongoing:</b> Lucy Dorotich is an employee of Northern Star Resources Ltd - (GWHCC has a funding Contract) Elise Wheadon's husband - Trent Wheadon of Stateman Outdoor Group (Contractor of GWHCC)	<b>Conflict of Interest Form signed and noted</b>

Endorsed:

<p><b>5) ENDORSEMENT OF AND WELCOME TO NEW BOARD MEMBERS</b></p>	<p>o Tara Rout Postpone until June meeting</p>	<p><b>Moved:</b> Lucy Dorotich LD <b>Seconded:</b> Denise Roberts DR  <b>Approved by Consensus</b></p>
<p><b>Acceptance of minutes from previous meeting:</b></p>	<p>Board Meeting – 26 April 2022              Endorsed Board Meeting Minutes 26</p>	<p><b>Moved:</b> Elise Wheadon EW <b>Seconded:</b> Denise Roberts DR  <b>Approved by Consensus</b></p>
<p><b>6) Matters Arising from the previous meeting</b></p>	<p>Strategic Plan Workshop submission to be reviewed &amp; finalise by end of July to endorse by August 2022 board meeting</p>	<p><b>Moved:</b> Denise Roberts DR <b>Seconded:</b> Blessings Masuku BM  <b>Approved by Consensus</b></p>
<p><b>7) Operational Report:</b> Gloria Moyle (GM)</p>	<p>Verbal Report</p>	<p><b>Approved by Consensus</b></p>

Endorsed:

	<ul style="list-style-type: none"> <li>• Recruiting and On Boarding           <ul style="list-style-type: none"> <li>○ Yvette Hanks Operations Coordinator commencing 7 June</li> <li>○ Lily Fisher CSO – Memberships commencing 18 May</li> <li>○ Alana Chamber Casual CSO commencing 23 May</li> <li>○ Donna Scatini has nearly completed 3 weeks – great fit and good feedback from clients.</li> <li>• Outreach services – Kambalda &amp; Coolgardie will be recommencing 15 June</li> <li>• Something Pink event is 9 July GWHCC to have a table CEO has been donating time to support their committee and MoU is now signed in place for 12months to review.</li> <li>• GWHCC will provide recipients to Something Pink and they will assess under their criteria.</li> <li>• Denise Robert to represent GWHCC on 25 May as CEO is on leave and Carmen Teri is not available.</li> <li>• CEO will be facilitation a local panel at the Commodities Forum 9 June</li> <li>• CEO is working with Karratha Womens Place to help support the new centre. Dept of Health recommended they look at our business model.</li> <li>• CEO &amp; CSO have recognised the need for new Counselling Framework has been developed by CEO with Counsellor DS support.</li> <li>• CEO has attended a Carers WA contract review – carers are supporting GWHCC until new staff are on board to train and</li> </ul> </li> </ul>	
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Endorsed:

	<ul style="list-style-type: none"> <li>• assess clients (CEO has the experience but limited capacity at the moment)</li> <li>• CEO has represented the GWHCC at the KBCCI City and Regional Monthly meeting 4 May / Heads of Agency on 4 May and State Budget Breakfast on 13 May 2022.</li> </ul>	
<p><b>8) Correspondence</b></p>	<p>Full list in soresd on Share Point Database</p> <ul style="list-style-type: none"> <li>• <b>Inward:</b> <ul style="list-style-type: none"> <li>○ 26 April 2022 National Partnership on Family Domestic and Sexual Violence - Goldfields Women's Health Care Association Inc - Grant Agreement Dept of Communities</li> <li>○ 28 April 2022 -Job 1814008 DMIRS Request for more information – Constitutional Amendments</li> <li>○ 11 May 2022 Email from Triahna Coombs expressing interest in GWHCC Board</li> <li>○ 13 May 2022 Job 1814008 DMIRS reject changes</li> </ul> </li> </ul>	

Endorsed:

	<ul style="list-style-type: none"><li>• <b>Outward:</b><ul style="list-style-type: none"><li>○ 27 April 2022 Amendments to National Partnership on Family Domestic and Sexual Violence - Goldfields Women's Health Care Association Inc - Grant Agreement Dept of Communities</li><li>○ 3 May 2022 GWHCC Response to Job 1814008 DMRRIS Request for more information – Constitutional Amendments</li><li>○ 17 May 2022 Response to Triahna Coombs – refer to Board for follow up</li></ul></li></ul>	
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Endorsed:

**9) Treasurers Report – Elise Wheadon (EW)**



GWHCC BOARD  
 COPIES April 2022.p.

**GWHCC Treasurer's Report for Period Ended 30 April 2022**

Profit and Loss Statement

The centre has reported a year to date net surplus of \$624,326.06.

Our total income for the period is \$3994.61. For the year we are sitting at \$1,323,617.06 which is 89% over budget.

Employment expenses are in line with budget year to date -6.7% or 23,909.01 due to COVID staffing restrictions and lack of counsellors.

Our year-to-date total expenses were \$610,698.67.

Total expenses year to date are \$4974.33 over budget. The expenses overspend is less this month than last month so we might find that by end of financial year, this will end up even.

Balance Sheet

As of 30<sup>th</sup> April, we have cash assets of \$914,065 which includes \$20262.00 on term deposit which has been set aside specifically to meet any long service leave liability.

Endorsed:


	<p>Our Total Assets are \$1,342,807 and our Net Assets (i.e. assets less liabilities) are \$1,168,448.</p> <p>Our Total Liabilities are \$174,359 which includes asset replacement provision of \$66,000</p> <p>Budget work has been scheduled for June with CEO, Business Precision and Treasurer.</p>	
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Endorsed:


	<p><b><u>Balance Sheet – April 2022</u></b></p> <p>As at 30<sup>th</sup> April 2022 Goldfields Women's Health Care Association holds a cash position of \$739,705.66. Currently the Term deposit holds a balance of \$20,262.01. \$66,000.00 is also held for asset replacement provision.</p> <p>Budget meeting has been scheduled in early June to finalise 2022-2023 figures for endorsement at next meeting..</p>	<p><b>Moved:</b> Denise Roberts DR</p> <p><b>Seconded:</b> Blessing Masuku BM</p> <p><b>Approved by consensus</b></p>
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Endorsed:



<p><b>General Business</b></p>	<ul style="list-style-type: none"> <li>• <b>Women's Leadership Forum</b> <ul style="list-style-type: none"> <li>○ Gloria Emceeing</li> <li>○ Blessings <b>BM</b> Local Speaker</li> <li>○ Professional Development for Staff &amp; Board</li> <li>○ CEO has booked table of 8 (4 staff)</li> <li>○ 3 tickets available for Board -email CEO to secure ticket</li> </ul> </li> <li>• <b>WACOSS Proposal – Governance Training</b> <div style="text-align: center;">  <p>2022.05.02 Quote Goldfields Womens</p> </div> <ul style="list-style-type: none"> <li>○ To be proposed at May Board Meeting</li> <li>○ Training to delivered in July- Dates to be confirmed aiming for 29 July 2022</li> </ul> </li> <li>• <b>Constitution Amendments</b> <ul style="list-style-type: none"> <li>○ CEO has been liaising with DMIRS to provide information etc for over 4 months</li> <li>○ DMIRS has rejected the evidence which means we are back to our original Constitution (see letter below)</li> </ul> </li> </ul>	<p><b>ACTIONS:</b></p> <p><b>BOARD</b> Provide dates to LD &amp; CEO 29 July is a tentative.</p> <p><b>CEO</b> to confirm that WACOSS can provide the consultant on that date</p>
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Endorsed:

	<p style="text-align: right;">1814008,A082263 ,20220509,WRES</p>  <p>CEO recommends that with the consultant providing Governance training is offering to review the constitution. We engage the advice of a professional and amend anything ready to review by our next AGM in November 2022</p> <ul style="list-style-type: none"> <li>• <b>Minister for Health- Hon Amber-Jade Sanderson to visit GWHCC TBC</b> <ul style="list-style-type: none"> <li>○ 3 June 2022 CEO is on leave</li> <li>○ CEO to prepare a briefing to WACHS</li> <li>○ President LD requests as many Board member to be available to support the visit</li> </ul> </li> </ul>	<p><b>Motion:</b> to engage WACOSS to provide Governance training and facilitate Constitutional review as per CEO recommendation</p> <p><b>Moved:</b> Jenny Thomas JT</p> <p><b>Seconded:</b> Blessings Masuku BM</p> <p><b>Approved by Consensus</b></p>
<p><b>10) Next Meeting</b></p>	<p>Tuesday 21 June 2022 at 5.30pm</p>	

Endorsed:



