





Goldfields Women's Health Care Centre Board Meeting


Tuesday, 21 January 2025 at 5.30pm
19 Dugan Street, KALGOORLIE WA 6430

		Actions
1. Open	<p>The meeting was declared open at 5:17pm by KM.</p> <p>CEO welcomed the KM back from her recent holiday overseas.</p>	
2. Attendance	<p>Kylie McLerie KM Danielle Nordeck DN Elise Wheadon EW Robyn Steenbach RS Janna Sekhon JS Gloria Moyle (Chief Executive Officer) GM</p>	
3. Apologies	<p>Ash Armstrong AA Tara McRobbie-Rout TMR Samantha Duddy SD Alex Naylor AN</p>	<p>Endorsed:</p> 




4. Register of conflicts of interest	<p>Ongoing conflicts noted as below:</p> <ul style="list-style-type: none"> • CEO represents the GWHCC on Something Pink Committee. • Goldfields Community Legal Centre as detailed in GWHCC Strategic Thinking Report. TR is currently an employee of Goldfields Community Legal Centre. 	
5. Acceptance of minutes from previous meeting	<p>The minutes of the meeting dated 17 September 2024 had been previously circulated and were confirmed as a true and accurate record of that meeting.</p>	Approved by consensus.
6. Matters arising from the previous meeting	<ul style="list-style-type: none"> • Ongoing consideration of appropriate software platforms/developers for streamlining administrative operations at GWHCC. 	<p>Action: ALL</p>
7. Operational Report CEO Gloria Moyle (GM)	<p>The CEO provided a verbal Operations Report for January 2025 as follows:</p> <ul style="list-style-type: none"> • Women's health funding update- communications received from WA Health, pending further discussion with the department. • GM advised of state level funding agreement conversations regarding 5 year contracts concerns and recommissioning as per circulated documents to the board. Ongoing conversations occurring next week. CEO will advise of any outcomes. • Staffing Update-: <ul style="list-style-type: none"> ○ Rhi Cragen has joined the GWHCC team as the operations coordinator, bringing with her a wealth of experience in the sector. ○ Eric Plet joined GNS as a Support coordinator. • GWHCC Community Needs for Sector Audit will assist in identifying community needs allowing GWHCC to tailor their services to their service area. CEO will get a quote ASAP. Additionally, the needs audit will inform and assist in informing the strategic plan for GWHCC. • GNS Update- GNS projected to achieve cost neutrality by end of financial year. Measures have been put in place to ensure accountability for billable hours. 	<p>Community Needs Audit agreed upon unanimously by the board.</p> <p>Endorsed:</p> 



	<p>Service is receiving great traction from the community. Stakeholder event 6 Feb 1pm.</p> <ul style="list-style-type: none"> • CEO and RSL will be discussion a referral pathway for Veterans for accessing GNS and Centre services. • Further expansion of GWHCC is possible, however the current venue is small. Possible commercial venues are being investigated. The board is encouraged to give their input on potentially appropriate properties. • Quote for soundproofing has been passed unanimously by the Exec team. 	Action: ALL
8. Major Items of Correspondence	Noted as per the agenda.	
9. Finance Report Treasurers report	<p>The finance report from December 2024 had been previously circulated and was taken as read. The following was noted:</p> <ul style="list-style-type: none"> • CEO and Treasurer are looking at different investment opportunities. • Awaiting documentation from Beyond bank to move forward with financial management. • GP funding will be utilised for appropriate services relating to women's health and well-being before the end of the financial year. 	Action: RS
10. GWHCC Q3/4 2025 Priorities	<ul style="list-style-type: none"> • Investigating appropriate commercial properties. • Creating an investment prospectus prior to June 2025. • Creation and distribution of corporate membership packs • Community Needs Audit 	<p>Action: All Action: KM Action: GM</p> <p>Endorsed: </p>



11. ELECTION LEVERAGING	Meeting with Election Candidates to discuss key issues affecting GWHCC. Key areas of discussion include: <ul style="list-style-type: none"> • Funding modes, hoping to secure continuous long-term funding for crucial services. • Providing a valuable insight into what we do as GWHCC, services we provide etc and how they assist in addressing community needs. 	Action: ALL
12. International Women's day Breakfast	International Women's Day on March 7th 2025. Theme: Activate Action <ul style="list-style-type: none"> • Following same operational mode as 2024 with the breakfast starting at 7:30am at the Tower Hotel. • Board will have a table. • All speakers are locked in and venue is booked. • Some of the speakers are local members of the community. • International Women's Day breakfast was very well received in 2024. 	
13 Sub Committee Update	Governance and Risk Committee <ul style="list-style-type: none"> • Governance training- KM looking into it and will update as it becomes available. Fundraising Committee <ul style="list-style-type: none"> • Fundraising and events <ul style="list-style-type: none"> ○ GWHCC is turning 40 in September 2025 ○ Women's Health Week is in the 1st week of September- tentative dates to be released soon. ○ Something Pink Event 12th July 2025. Marketing and Membership Committee <ul style="list-style-type: none"> • Nil report submitted. 	Endorsed: 



14. Any Other Business	Nil noted.	
15. Date of Next Meeting	The next meeting will be held on Tuesday, 18 February 2025 at GWHCC, 19 Dugan Street, Kalgoorlie.	
16. Close	There being no further business the meeting closed at 6.26pm.	Endorsed: 