

Goldfields Women's Health Care Centre Board Meeting

Tuesday, 24 June 2025 at 5.30pm 19 Dugan Street, KALGOORLIE WA 6430 & Teams

			Actions
1.	Open	The meeting was declared open at 5:33pm by KM.	
2.	Attendance	Kylie McLerie KM Elise Wheadon EW Alex Naylor AN Danielle Nordeck DN Janna Sekhon JS Gloria Moyle GM Samantha Duddy SD	
3.	Apologies	Ash Armstrong AA	Endorsed:



4.	Register of conflicts of interest	Ongoing conflicts noted as below: None.	
5.	Acceptance of minutes from previous meeting	The minutes of the meeting dated 27 th May 2025 had been previously circulated and were confirmed as a true and accurate record of that meeting.	Approved by consensus.
6.	Matters arising from the previous meeting	None	
7.	Operational Report	 The CEO is currently finalising the 30 June reporting. A verbal update was provided, as the CEO had been on COVID and personal leave until 16 June 2025. The CEO and President met with GNS last week. Key issues raised included delayed billing, and the team has been encouraged to address the billing backlog. The organisation is now closer to reaching cost-neutral operations. Billing completion is now targeted for July 2025 instead of June. GNS has returned to the Pink House. Gloria has relocated her office, and the CEO noted improved ease in team management as a result. No further investment will be made into GNS until current investments are recouped. GNS will focus on: Managing current caseloads Progressing operational workflows Clearing the backlog New clients will only be accepted if capacity permits. The CEO will circulate a formal operational plan shortly. GWHCC has secured funding from the City of Kalgoorlie-Boulder for International Women's Day 2026 	Endorsed:



8. Major Items of Correspondence	 The Board unanimously agreed to enter into a Memorandum of Understanding (MOU) with St Ives for the delivery of counselling services by GWHCC. The Board supports renting out the property during the Diggers & Dealers conference, followed by a longer-term rental arrangement with the Royal Flying Doctor Service (RFDS) once they appoint a doctor. A property manager will be engaged to oversee the process. CKB Proposal: Decision: Unanimous rejection from the Board, as the proposal was assessed to cause disruption to GWHCC services. Complaint Management: A recent complaint was managed by the President in accordance with GWHCC's complaints policy. The issue has been resolved. The Board was briefed on relevant details and unanimously agreed that the process was handled fairly, equitably, and in line with organisational procedures. 	Action: President Action: All
9. Finance Report Treasurers report	 End of Financial Year 2024/25: Overview of current financial position presented. 2025/26 Budget Discussion: SD has provided input on the End-of-Month (EOM) processes; suggestions have been reviewed and addressed by the accountant. Discussion held around the allocation and splitting of service funding (e.g. GP, legal, administration) in alignment with budgeted categories. The Board generally supports SD's recommendations. The CEO and accountant will meet to finalise necessary adjustments in line with raised concerns. 	Action: President, CEO
10. 40 th Birthday Celebrations	 Save-the-date notices to be sent out this week. Venue: Hannans Club (indoor and outdoor spaces confirmed). Entertainment quotes to be sourced by AN. 	Action: President, SD and AN.



		Photography quotes to be sourced by SD.	
11.	Board impact	Commercial Property Strategy:	Action: ALL
		 Exploring partnership proposals with tiered sponsorship options (e.g. Legacy Partner). Board members to lead external conversations with potential partners. Premises Expansion: 	Endorsed: dm/
		 Options include extending the current premises into a double-storey building or purchasing additional commercial property (noting current market limitations). Partnership Proposal: 	
		 Drafting led by the President and currently in development. 40th Birthday Event: 	
		 The Board will take full ownership and coordination responsibility for the event. 	
14.	Any Other Business	None	
15.	Date of Next Meeting	Tuesday 22 nd July at 5:30pm	
16.	Close	There being no further business the meeting closed at 6.36 pm.	Endorsed: