



Goldfields Women's Health Care Board Meeting


Tuesday 21st March 2023

5.30pm

GWHCC Conference Room

		Actions
1) Open: President	Lucy Dorotich LD	Meeting open 5.38pm
2) Attendance:	Lucy Dorotich LD Lillian Walters LW Blessings Masuku BM Alex Naylor AN Dannielle Nordeck DN Gloria Moyle GM Yvette Hanks YH • Acknowledgement of Country LD	
3) Apologies	Denise Roberts DR Maureen Duddy MD Tara McRobbie-Rout TMR Elise Wheadon EW Robyn Steenbach RS	
4) Register of Conflict of Interest	Ongoing:	


Endorsed: *LU CY DOROTICH LD.*

	<ul style="list-style-type: none"> • Lucy Dorotich is an employee of Northern Star Resources Ltd - (GWHCC has a funding Contract) • CEO is as member of the KBCCI • CEO represents the GWHCC on Something Pink Committee • Blessing Masuku now works for City of Kalgoorlie-Boulder who funds GWHCC for International Womens Day. 	<p>Conflict of Interest Form signed and noted</p>
<p>5) Acceptance of minutes from previous meeting:</p>	<p> GWHCC meeting minutes 210223.doc</p>	<p>Moved: LW</p> <p>Seconded: BM</p>
<p>Matters Arising from the previous meeting</p>	<ul style="list-style-type: none"> • Strategic Plan 	<p>Defer to April meeting</p> <p>Defer to April meeting – waiting on update from Business Precision re: financial impact on organisation</p>

Endorsed: 

	<ul style="list-style-type: none"> • People Strategy – People & Culture Office: Wellbeing Days 	
<p>6) Operational Report – CEO (GM)</p>	<ul style="list-style-type: none"> • Funding Update - GWHCC Contracts <ul style="list-style-type: none"> - Overview: Status of all GWHCC Funding Contracts • CEO would like to engage Kate Mills - Puzzle Consulting - to assist with Funding Submissions • Operational Update <ul style="list-style-type: none"> - Carers Coordinator interviews have been held - Recruitment for casual Admin role has commenced • IWD - Shire of Coolgardie, Kalgoorlie-Boulder <ul style="list-style-type: none"> - Surveys have been sent to attendees of breakfast 130 Women - Exhibition running until end of April 2023 – GWHCC taking on website after this. • Something Pink <ul style="list-style-type: none"> - Piccadilly to Broad Arrow Bust fundraising event 6/5/23 • Carers Forum <ul style="list-style-type: none"> - Successful Forum with Minister Winton and Carers Advisory Council 	<p>CEO to obtain quote for Kate Mills services for board consideration</p>

Endorsed: 

	<ul style="list-style-type: none"> CEO acknowledged the work that BM had put into IWD presentations and congratulated her on being nominated for the State Multicultural Awards 	
<p>7) Correspondence</p>	<p>Full list in stored on Share Point Database</p>  <p>Correspondence In & Out February 202:</p>	
<p>8) Financial – Treasurer (RS)</p>	<ul style="list-style-type: none"> Acceptance of Financial Reports for November & December 2022 and January 2023 Approval given to CEO to source new banking provider and open new bank accounts which require dual signatories. <ul style="list-style-type: none"> Signatories: LD (President), GM (CEO), YH (OC), Carmen Tieri (CSO), RS (Treasurer), JO (Business Precision) <p>GWHCC Treasurer's Report for Period Ended</p> <ul style="list-style-type: none"> ACNC has now been lodged and approved. Remaining annual funding (approx. 30% each) waiting for: <ul style="list-style-type: none"> UP Ops SASS 	<p>Moved: LW</p> <p>Seconded: AN</p>

Endorsed: *UB*

<ul style="list-style-type: none"> - Carers WA have been invoiced for \$45,000 + \$12,00 for amounts noted on funding for this financial year. - Some form of sustainability financial allocation needs to be discussed at board level before we can reallocate that as a provision in the accounts. - GWHCC to conduct an FBT costing review over the next few weeks to see what the potential liability would be with CEO having a car in package. <ul style="list-style-type: none"> o Gloria to send through log books you have on hand and current km's on your vehicle. - Insurance renewals – have been received & Business Precision/CEO is working through them. - It is recommended to move a large amount of funds from the daily operations account to an interest earning facility. At this stage, this is on hold until the centre moves banks. - Recommendation from Joselyn O'Dwyer - move of banks could be completed asap, we can get this sorted. We will also make provisions for quarantining new bank accounts for: <ul style="list-style-type: none"> o Entitlements o Something Pink - Current term deposit expired 03/04/2023. 	<p style="text-align: center;">Log books for vehicles have been submitted by CEO</p>
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Endorsed: 

	 Board Financial Reports - February 2	
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Endorsed: *LB*

General Business

- Signature Fundraising Event
-Proposed date 16/09/2023 – aligns with Women's Health Week
-LD call out to board & GWHCC members to form working group to be involved in coordinating event
-LW suggestion for holiday raffle utilising donations and a potential grant from Qantas Regional Grants
- Staff & board catch up – Friday 14/04/2023, 5pm
-GWHCC & 130 Women Project Team Sundowner
-Location TBC
- Generic email for board members
-Not complete yet

ACTION:

LD to arrange call out for fundraising working group

LW to email further information to board regarding research undertaken so far for consideration.

President & CEO Suggested Hannans Club as per our very successful AGM in Dec 2022.
Other options where Kalgoorlie Hotel, De Bernaldes.

CEO to follow up with Acme Computers IT Provider.

Endorsed:

LD



Next Meeting	Tuesday 18th April, 5.30pm	
9) Meeting Closed	Meeting Closed 6.35pm LD	

Endorsed: *LD*