



**Goldfields Women's Health Care Centre**  
 Thursday 20<sup>th</sup> May 2021 Meeting Minutes  
 Held at GWHCC Conference Room

|  |  | <b>Actions</b>  |
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| <b>1) Open: President</b>                  | Ainslee McAlinden (AM) opened meeting at 4.15pm  |   |
| <b>2) Attendance:</b>                      | Ainslee McAlinden (AM)<br>Denise Roberts (DR)<br>Elise Wheadon (EW)<br>Gloria Moyle (CEO)<br>Lillian Walters (LW)<br>Maureen Duddy ( MD)<br>Sarah Nickson (SN) |   |
| <b>3) Apologies:</b>                       | Dinushi Dias (DD)<br>Jennifer Thomas (JT)<br>Jillian Menhennett (JM)   |   |
| <b>4) Register of Conflict of Interest</b> | Nil  |   |
|  |  | <b>Moved:</b> Lillian Walters (LW)<br><b>Seconded:</b> Elise Wheadon (EW) |

Endorsed: 

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| <p>5) Acceptance of minutes from previous meeting:</p> |   |
| <p>6) Matters Arising from the previous meeting</p>    | <p><b>FUNDRAISING Christmas in July Bingo</b></p> <ul style="list-style-type: none"> <li>Information regarding the facilities and prices of possible venues was discussed.</li> <li>A decision was made that we would proceed with the Boulder Ex-Serviceman's Club.</li> <li>A decision was made that because of GWHCC commitments in July and too much happening in Kalgoorlie we would not hold the Bingo until August.</li> <li>A decision was made to hold the bingo on a Saturday evening so more members could assist in the set-up.</li> <li>Possible dates to be considered include August 7th, 14<sup>th</sup>, and 18<sup>th</sup>.</li> <li>Brown's Party Hire has quoted \$268 for delivery/ pick-up of 100 chairs for the event.</li> <li>Paul Munro, the bingo caller has provided possible suppliers of bingo cards.</li> <li>Approximately \$2,500 of prizes and vouchers has been donated by local businesses.</li> <li>Costs have been estimated at \$836 consisting of \$100 venue hire, &amp;100 venue cleaning fee, \$300 venue bond (refundable), \$250 chair/ table hire, \$86 Racing &amp; Gaming venue and event permits.</li> <li>Gloria spoke about the importance of keeping the event simple and uncomplicated, to appeal both to those attending and to our volunteers.</li> </ul> <p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>Paul, the bingo caller from Railway's Football Club will be contacted to confirm available dates in August.</li> <li>Kevin at Boulder Ex-Serviceman's Club will be contacted to check on the status of their Bingo Venue licence.</li> <li>Brownie will be contacted about the possibility of providing 100 chairs and 12 long trestle tables at a subsidised rate (\$250?).</li> <li>Office National will be contacted about their possible offer of providing the bingo cards.</li> <li>Goldfields Printing Co will be contacted about the costs of printing bingo cards, raffle books, entry tickets etc.</li> <li>Certificates of Appreciation will be printed for the prize donors.</li> <li>Photos of the prizes will be arranged to be posted on the website</li> <li>A timeline and a list of jobs will be generated.</li> </ul> |

Endorsed:





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| <p><b>10) General Business</b></p> | <p>Work needs to continue on the Constitution changes.<br/>This needs to be completed, in good time, to be tabled at the AGM.</p> | <p>CEO will follow up and present to Board</p> |
| <p><b>11) Next Meeting</b></p>     | <p>Thursday June 24, 2021, 4pm</p>  |  |
| <p><b>12) Meeting Closed</b></p>   | <p>5.40pm</p>   |  |

Endorsed: *[Signature]*

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|  | <p>Leadership Forum: 16<sup>th</sup> July 2021</p> <p>"Something Pink": 10<sup>th</sup> July at the Racecourse. GWHCC will attend as a team.</p> <p>Dr Paula Kerns, Royal Clinical School will provide 15 pap smears in a 10 day period, by bulk billing, Monday mornings or Friday afternoons.</p> <p>Dr Jenny, GP Clinics are back to monthly.</p> <p>Approach for the GWHCC to auspice a Women's project at the Men's Shed not considered appropriate at this time.</p> <p>Pram Walk was extremely successful</p>   |
| <p><b>8) Correspondence</b></p>                        | <p><b>Inward:</b><br/>Dept of Health Contract Extensions WH &amp; UPP &amp; SASS</p> <p><b>Outward:</b><br/>Dept of Health Acknowledgement of WH &amp; UPP&amp; SASS</p> <p>A more detailed report is available in Laserfiche</p>  |
| <p><b>9) Treasurers Report</b><br/>– Elise Wheadon</p> | <p>Treasurer's report was presented.</p> <p>Budget 2021 - 2022.</p> <p>Attempt to align more closely with what we actually do.<br/>Net Surplus \$10,575.</p> <p>Fundraising goal of \$5,000 has been added.</p> <p>Corporate memberships will be investigated by CEO</p> <p>CEO's new wage package incorporated to allow for succession planning/ long service leave provisions.</p> <p>Costing of a second vehicle needs to be investigated: registration, fuel and expenses/ leasing / loan and interest/ corporate sponsorship.</p> <p><b>Moved:</b> Maureen Duddy<br/><b>Seconded:</b> Denise Roberts</p> <p>The Budget was passed by consensus.</p> |

Endorsed: 

**7) Operational Report  
Gloria Moyle CEO**

CEO is judging for KBCCI Disability & Health Care categories for Business Awards to be held on 11<sup>th</sup> September 2021.

Jesabe Warner, Naturopath & Holistic coach has commenced provision of services at GWHCC.

Addlife Therapy has relocated to 120 Egan St.  
MOU signed to operate a fortnightly incontinence clinic. To be reviewed 30 June 2021.

160 New Clients to the GWHCC.  
599 Financial Members as at 19 May 2021.

Murray Leah Group MLG Oz in partnership with Hosemate Goldfields have painted a pink sea container and branded with GWHCC, they will be donating 10% of the month fee to GWHCC in the new financial year.

Working with Shire of Coolgardie and Jean Haile's in Melbourne to run workshops for Women's Health Week

The Dept of Health Sexual Assault Support Service (SASS) has been confirmed officially as of 4 August 2021. We are able to support referrals in the transition period from 1 June as the current provider has not capacity. 24 hour crisis service will not commence until GWHCC receives the funding.

New casual counsellor Sam Bell has commenced, and her appointments are being utilised well.

We have been successful with 4 of the 5 grants applied for in the last 6 months.

Australia's Biggest Morning Tea: 27 May 2021, Hammond Park.  
Volunteers needed for cleaning preparation.

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|  | <p><b>FUNDRAISING</b></p> <p><u>Cadbury Chocolates</u></p> <p>Elise has ordered the chocolates: 15 cartons and 2 blocks of 10. They are expected to arrive this week. Sales should raise \$900.</p> <p><b>SECURITY UPGRADES</b></p> <p>Receptive Security will honour their quote (3yrs) of \$3680, for CCTV and 2 panic buttons, Ready wired for monitoring. A proposal was made to proceed with this contract.</p> <p>Quotes for the security gates will be further investigated.</p> <p><b>CEO SALARY PACKAGE &amp; PERFORMANCE REVIEW</b></p> <p>The current package does not meet Industry standards. Considerations of succession planning and long service provisions were discussed.</p> | <p><b>ACTIONS:</b></p> <p>All Board Members to collect boxes from the GWHCC to sell.</p> <p><b>Moved:</b> Ainslee McAlinden<br/> <b>Seconded:</b> Maureen Duddy</p> <p>A unanimous decision was made to immediately increase the salary package to meet Industry standards.</p> <p>CEO Appraisal to be conducted by EW &amp; AA</p> |
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GOLDFIELDS

**WOMEN'S**

HEALTH CARE CENTRE

**GOLDFIELDS WOMEN'S HEALTH CARE ASSOCIATION INC.**  
**Board Meeting Attendance 24<sup>th</sup> June 2021**

| Position         | Name               | Mobile       | Covid 19:<br>Are you feeling well?  | Signature       |
|------------------|--------------------|--------------|---|-----------------|
| Acting President | Ainslee McAlinden  | 0439 702 881 | Yes / No<br><input checked="" type="radio"/> Yes / <input type="radio"/> No | <i>AMcAl</i>    |
| Treasurer        | Elise Wheadon      | 0407 193 403 | Yes / No<br><input checked="" type="radio"/> Yes / <input type="radio"/> No | <i>EWheadon</i> |
| Secretary        | Lillian Walters    | 0400 185 571 | Yes / No<br><input checked="" type="radio"/> Yes / <input type="radio"/> No | <i>LWalters</i> |
| Board Member     | Dinushi Dias       | 0415 654 870 | Yes / No<br><input checked="" type="radio"/> Yes / <input type="radio"/> No | <i>Di</i>       |
| Board Member     | Maureen Duddy      | 0428 214 975 | Yes / No  |                 |
| Board Member     | Denise Roberts     | 0428 215 033 | Yes / No  | Absent          |
| Board Member     | Jillian Menhennett | 0418 639 781 | Yes / No  |                 |
| Board Member     | Sarah Nickson      | 0412 297 883 | Yes / No<br><input checked="" type="radio"/> Yes / <input type="radio"/> No | <i>Sarah</i>    |
| Board Member     | Jennifer Thomas    | 0408 587 839 | Yes / No  | <i>JT</i>       |
| GWHCC CEO        | Gloria Moyle       | 0407 71 445  | Yes / No  | Absent          |

