

Goldfields Women's Health Care Centre

Thursday 24th June 2021 Meeting Minutes
Held at GWHCC Kitchen

| | | Actions |
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| 1) Open: President | Ainslee McAlinden (AM) opened meeting at 4.04pm | |
| 2) Attendance: | Dinushi Dias (DD) Ainslee McAlinden (AM) Sarah Nickson (SN) Jennifer Thomas (JT) Elise Wheadon (EW) Lillian Walters (LW) | |
| 3) Apologies: | Maureen Duddy (MD) Jillian Menhennett (JM) Gloria Moyle (GM) Denise Roberts (DR) | |
| 4) Register of Conflict of Interest | Nil | |
| 5) Acceptance of minutes from previous meeting: | | Moved: Ainslee McAlinden (AM) Seconded: Elise Wheadon (EW) |

Endorsed:  · A Vice President.

6) Matters Arising from the previous meeting

FUNDRAISING

The Fundraising Committee met on June 3.

- The proposed "Christmas in July Bingo" was revisited.
- A decision was made that not enough interest existed in the local community to make this "Xmas in July Bingo" a viable fundraiser.
- It was considered that support of the board members for the fundraiser was divided.
- A decision was made that a more suitable endeavour to pursue would be a "Pre-Race Afternoon Tea Frock-Up" - "Let's dress-up in our best frocks and fascinators and celebrate".
- Entry cost of \$20/person was agreed on.
- To be held at DeBenales – provision of afternoon tea, coffee and coffee at a cost price to GWHCC of \$8.50/person for 120-150 guests, on Sunday the 29th August from 1.30-4.30pm...
- Ali Kent will act as MC.
- "Fashion Makers" will be invited to display - eg fascinators, fancy bags, jewellery, fashion etc
- A "Fashions of the Carpet" Competition will be included.
- A Lucky Door Prize will be awarded. Entry tickets will be numbered
- The Silent Auction Prize Pool will be posted on the website with reserves and bidding sheets.
- Two - three raffles will be organised, photographed, and posted on the website. We may consider raffling 1 large Cadbury block of chocolate – minimum sale of \$210.

ACTION:

- Book DeBenales. Check space constraints for attendees, raffle/silent auction prizes, and displays.
- Check with Ali Kent re availability.
- Sassy Sues, Fossick, Gypsy Collection to be contacted to display for "Fashion Makers".
- Contact Office National re offer of support – we now need cellophane, gift wrapping, ribbon, bows, etc to decorate the silent auction prizes.
- Tickets promoted on the website.
- The Silent Auction prizes and the Raffle Prizes will be decorated, photographed and posted on the website with the names of sponsors, and bidding sheets.
- Contact Goldfields Printing re donating printed entry tickets: 1/8 A4. Coloured, light cartridge, GWHCC logo, numbered.
- Celebration City will be contacted re table decorations in lieu of the donation of a voucher
- Tickets will be collected from the GWHCC office.
- An advertising flyer will be generated.
- Certificates of Appreciation will be presented to all prize sponsors, with an event flyer for display.


Endorsed:



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| | <ul style="list-style-type: none"> • Generate an advertising flyer. • Promote tickets on the website - make available for collection at the GWHCC office. • Print Certificates of Appreciation for all prize donors. Deliver with event flyers for display. • Post the event flyer, silent Auction Lots and Bidding sheet on the website, and social media. • Generate a roster of board members/ volunteers and responsibilities for the day. | <ul style="list-style-type: none"> • The event flyer will be posted on the website, social media, and Community noticeboards. • Email the event flyer to community organisations • A Media Release will be generated and dispersed. • A media photographer will be organised • A timeline and a list of jobs for the day will be generated. Board members and volunteers will be delegated responsibilities. • Cash box, eftpos machine, float, banners will be packed • Raffle sheets, bidding sheets, and membership applications to be printed. • Balloons to be inflated and bundled. <p>On Frock-Up Day</p> <ul style="list-style-type: none"> • All material to be transported to DeBernales and displayed. • Guests to be welcomed. • Volunteers assigned to Silent Auction, and raffles, • Auditors assigned. • Volunteers rostered to assist with clean-up after the event. |
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Endorsed:



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| <p>Endorsed: </p> | <p>FUNDRAISING</p> <ul style="list-style-type: none"> • Cadbury Chocolates The proceeds for 12 cartons and one large block have been paid into the office. Elise has returned the 10kg block that was donated back to the Centre by the winner, along with the signage used at the opening. Sales should raise >\$1,000. • We considered erecting a stall at the Rotary Market at Centennial Park and raffling the 10kg block of chocolate. • Future fundraising was considered including Carwash Open Mic Night Singles Mixer Jazz Afternoon Theatre Sports Xmas Markets Sausage Sizzle • CEO SALARY PACKAGE The contract has been finalised and has been sent to Gloria Moyle (GM). Salary payment will commence from 1 July 2021. | <p>ACTION:</p> <ul style="list-style-type: none"> • The funds for the last 3 cartons will be collected. • Jennifer Thomas (JT) will contact Esther Roadnight re waiving the stall fee. • Lilian Walters (LW) will contact Stan at Stage Left, and Malcolm at The Country Club about event costs. |
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| 7) Correspondence | <p>Inward: Nil</p> <p>Outward: Nil</p> | |
| 8) Treasurers Report – Elise Wheadon | <ul style="list-style-type: none"> Elise advised that our budget will be affected by the timing of the initial SARC payment. | The Budget was passed by consensus at the meeting in May |
| 9) General Business | <ul style="list-style-type: none"> Work continues on the Constitution changes. This needs to be completed, in good time, to be tabled at the AGM. Women's Leadership Forum 16th July KBCCI Awards 11th September GWHCC Table | <ul style="list-style-type: none"> Ainslee McAlinden (AL) and Lillian Walters (LW) to attend |
| 10) Next Meeting | <ul style="list-style-type: none"> Thursday July 23, 2021, 4pm | |
| 11) Meeting Closed | <ul style="list-style-type: none"> 5.40pm | |

Endorsed:



