

Goldfields Women's Health Care Centre

Thursday 29th July 2021 Meeting Minutes

Held at GWHCC Conference Room

		Actions
1) Open: President	Jillian Menhennet (JM) opened meeting at 4.00pm	
2) Attendance:	Maureen Duddy (MD) Jillian Menhennet (JM) Gloria Moyle (GM) Elise Wheadon (EW) Lillian Walters (LW) <i>Denise Roberts (OR)</i>	
3) Apologies	Ainslee McAlinden (AM) <i>Denise Roberts (DR)</i> Jennifer Thomas (JT) Dinushi Dias (DD) Sarah Nickson (SN)	
4) Register of Conflict of Interest	Nil	
5) Acceptance of minutes from previous meeting:		Moved: Approved by previous consensus Seconded: EW

Endorsed:



6) Matters Arising from the previous meeting

Constitution Review – Previously emailed by CEO

Board provided final comment on constitution changes. These then need to be emailed to the members in August for comment before they can be enacted at the AGM in October.

GWHCC Security upgrades

GM provided update to the board that security system has been installed. She is still waiting for quotes for the gate to finalise the security upgrades.

Fundraising Sub Committee- LW to provide an update

- “Pre-Race Afternoon Tea Frock-Up” - \$20pp .
- DeBenales – booked for provision of light refreshments, tea, and coffee at \$8.50pp, 120-150 guests, Sunday 29th August, 1.30-4.30pm...
 - Currently only 4 tickets have been sold. Aim for 60 otherwise we may need to cancel.
 - DR and GM have had feedback that the wording on the flyers suggest that it is an event to attend before going to the races in the afternoon.
 - DD to amend wording and then we can change all online marketing.

Endorsed:



- LW suggested printed flyers to be made as well to be put on community notice boards.
- DD will be the MC
- Ali Kent will be a guest speaker.
- "Fashion Makers" have been invited to display with no success. EW suggested getting in touch with hire fashion places instead. All board members to provide suggestions to LW to contact.
- "Fashions of the Carpet" Competition.
- Lucky Door Prize: Entry tickets will be numbered
- The Silent Auction Prizes posted on the website with reserves and bidding sheets. SN to provide photos of prizes to be used on website.
- 3 raffles posted on the website.
- It was decided to leave the large Cadbury chocolate for another event for fundraising. Maybe the Rotary Markets?
- Certificates of Appreciation and Frock-Up flyers delivered to sponsors.
- Silent Auction Lots and Bidding sheets posted on the website, and social media.
- Ticket Artwork has been sent to Goldfields Printing

Endorsed:



		<ul style="list-style-type: none"> • Raffle sheets, bidding sheets printed. • GM suggested getting K2 for entertainment. • GM and EW to spruik event on ABC and MMM radio. • Also decided to try a "Missed out on Barefoot tickets" marketing angle • Actual number of volunteers needs to be finalised ASAP. <p>ACTIONS yet to organise:</p> <ul style="list-style-type: none"> • Event flyer emailed to community organisations • Media Release generated. • Organise a media photographer • A timeline and a list of jobs for the day will be generated. Board members and volunteers will be delegated responsibilities. • Cash box, eftpos machine, float, banners, raffle sheets, bidding sheets, and membership applications to be packed. <p>On Frock-Up Day</p> <ul style="list-style-type: none"> • All material to be transported to DeBernaies and displayed.
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Endorsed:

J. Mankin

**7) Operational Report:
 Gloria Moyle (GM)**

With the acceptance of the Dept of Health SASS – counsellor Sam Bell has increased her hours. Her expertise also lends to other contracts that are also up for tender which GM will apply for to increase

GM spoke with Ali Kent's MLA Office members to get timelines on their election promise of funding for a GP.

Dr Paula Kearns still interested in working every second Monday to help with the training of the 5th year students at the Rural Clinical School.

A good news story as a result of our WWC Cervical screening at the centre has detected 3 cancers early.

Shire of Coolgardie and St Ives very keen to renew our MoU.

Endorsed:



		<ul style="list-style-type: none">• Guests to be welcomed.• Volunteers assigned to Silent Auction, and raffles,• Auditors assigned.• Volunteers rostered to assist with clean-up after the event.
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Endorsed:



<p>8) Correspondence</p>	<ul style="list-style-type: none"> • Inward: • Department of Health Women and New Born • Acceptance of Sexual Assault Support Service from GWHCC • Outward: • Acknowledgement of Dept. of Health SASS letter 	
<p>9) Treasurers Report – Elise Wheadon (EW)</p>	<ul style="list-style-type: none"> • Moved – Denise Roberts • Seconded – Maureen Duddy 	<p>Due to the budget being set last year during COVID, they don't currently reflect the income and expenses of the Centre. EW said that the budgets set to commence July 2021 were more true to the current contracts in place. EW pointed out that the fundraising budget of \$500 was exceeded in June and explained this is set for the minimum to achieve in the 2021/2022 budget</p>
<p>10) General Business</p>	<ul style="list-style-type: none"> • KBCCI Awards 11th September GWHCC Table • LW contacted Stan at Stage Left about joint activities and event costs. 	<p>Please let Gloria know if you need a ticket. Stage left were needing money to fundraise so will continue working in collaboration with LW on a concept.</p>

Endorsed:



	<ul style="list-style-type: none"> LW contacted Malcolm at The Kalgoorlie Country Club about event costs. EW mentioned that with the upcoming AGM, which board members were up for renomination. 	<p>Idea is to have an Irish event on a Sunday afternoon.</p> <p>5 piece Irish band Irish dancing Idea to be parked until after Frock Up event.</p> <p>Upon investigation the following board members would be asked to consider if they are renominating for the next 2 years.</p> <ul style="list-style-type: none"> Ainslee Lillian -
<p>11) Next Meeting</p>	<ul style="list-style-type: none"> Thursday August 26, 2021, 4pm 	
<p>12) Meeting Closed</p>	<ul style="list-style-type: none"> 6.25pm 	

Endorsed:

