

**Goldfields Women's Health Care Centre**  
17 December 2019 Meeting Minutes  
Held at GWHCC

Item	Relevant Documents (to be attached)	Actions
1) Open: President	Ali Kent	6.10pm
2) Attendance:	Ali Kent (AK) Gloria Moyle (CEO) Maureen Duddy ( MD) Lillian Walters (LW) Samantha Duddy (SD) Jo Normington (JN) Elise Wheadon (EW) Denise Roberts (DR) Jill Menhennett (JM) Jennifer Thomas (JT) Susan	
3) Apologies:	Ainslee McAlinden (AM)	
4) Register of Conflict of Interest	Nil	
5) Acceptance of minutes from previous meeting:		<b>Moved:</b> Maureen Duddy <b>Seconded:</b> Denise Roberts

Endorsed:



**6) Matters Arising from previous meetings**

\* Child Sexual Abuse Therapeutic Service tender application was lodged after invitation to tender was extended. Anglicare was successful in the tender process. Centrecare had previously held the contract.  
 \* Registered for "Explore the Goldfields" Expo in St Barbara's Square on Feb 8 10-1pm.  
 \* International Women's Day March 8 2-5pm High Tea KBRC

**ACTION: CEO to update Board**

**ACTION: CEO to advise Board of support**

Endorsed: 

<p><b>7) Operational Report</b></p>	<p><b>CEO - Gloria</b>          Welcome to the new committee members          New members signed and to return Privacy and Confidentiality Policy.</p> <p><b>GP Clinic:</b>          Dr Jenny Sudbury (Como) will commence on Wed 29th Jan and will visit every 5th Wed for the full day. No local professionals were available.          WACHS have agreed with allow the equipment and supplies located at the GWHCC provided supplies.          The clinic will cover all women's issues except IUDs and ultrasound.          The new funding round for a 3yr period falls in June. We will be able "to show the need".          Rural Health West are looking for further funding.          Possible marketing to the Pharmacies and the Hospital.</p> <p><b>Media: ABC, Aboriginal Radio</b>          Goldfields Mental Health Portal, Integrated Care Mgt Partnership with Centacare          After Hours Clinics 3-7pm weekdays and Saturday.          We will need a Registered Care Nurse and an Admin Care Manager.</p>	

Endorsed:



	<p>With this increase in use of the centre a review of security will be undertaken to look to have electric gate, new door, cameras, security lights, access to the side lane all implemented.</p> <p>Our counselling will hopefully work at the same time so we will minimise the risk. The contract is not finalised as yet. Hoping for a February start. Recruiting soon.</p> <p>FDV Hub Support &amp; Health Promotion. Application for \$200,000. Respectful Behaviour for/ to women. Answer expected at the end of January.</p> <p>Consortium with the Women's Refuge, Aboriginal Community Law, local organisations a vision that women and children can come to us and stay together.. We want to educate and keep them safe.</p> <p>An aim to include a crèche, support for disabled clients, and a need to address elder abuse. Tender timeline in April.</p> <p>The Dept. of Health Women and Newborn tender is due in April.</p> <p>"Breaking the Silence" is planning to set up in Kalgoorlie.</p> <p>Fleur MacDonald from Esperance helped with the setup. At the moment: Esperance, Ravensthorpe to Albany.</p> <p>Goldfields Wellness Clinic - we do need a FT doctor.</p> <p>New Strategic Plan - Accreditation Review in August. Governance Skills Matrix.</p> <p>What performance indicators have we met in the last 12 months?</p> <p>Streamlined version - look at the operational plan, projects, and commitments.</p>

Endorsed:



<p>8)</p>	<p><b>MAJOR ITEMS OF CORRESPONDENCE</b></p> <p>Inward –As per Laser Fisch Outward- As per Laser Fisch</p>	<p><b>Moved:</b> Denise Roberts <b>Seconded:</b> Maureen Duddy</p>
<p>9)</p>	<p><b>Treasurers Report – Sam Duddy</b></p> <p><b>General Business</b> Jocelyn O'Dwyer - Internet access needed for her to complete accounting work. What kind of procedures do Jocelyn and Emma have in place? They will be working on our server. We have a current agreement. This will be updated in the next month. We will consider a 3mth/ 6mth review.</p> <p>Maria retired last week. We will place an ad in the paper this Friday for a Client Services Officer. We will be ready to recruit by the end of January. This position will include reception, assisting with intake and following up with aftercare. Working 25hrs/wk across 5 days. Will present Maria with a present at the Christmas Function on Friday night at Tower Hotel.</p> <p>Moving of meeting to the third Monday of every month to accommodate all.</p>	

Endorsed:





10)	Next Meeting: Monday 17 <sup>th</sup> February 2020 6pm	
11)	Meeting Closed: 7.15pm	AK

Endorsed: