

## Goldfields Women's Health Care Centre

Tuesday 20<sup>th</sup> April 2021 Meeting Minutes  
Held at GWHCC Conference Room

		Actions
<b>1) Open: President</b>	Ainslee McAlinden (AM) opened meeting at 6.10pm	
<b>2) Attendance:</b>	Ainslee McAlinden (AM) Dinushi Dias (DD) Elise Wheadon (EW) Gloria Moyle (CEO) Jillian Menhennett (JM) Lillian Walters (LW) Sarah Nickson (SN)	
<b>3) Apologies:</b>	Denise Roberts (DR) Maureen Duddy ( MD) Jennifer Thomas (JT)	
<b>4) Register of Conflict of Interest</b>	Nil	
<b>5) Acceptance of minutes from previous meeting:</b>		<b>Moved:</b> Elise Wheadon (EW) <b>Seconded:</b> Ainslee McAlinden (AM)

Endorsed:



<p><b>6) Matters Arising from the previous meeting</b></p>	<p><b>FUNDRAISING</b></p> <ul style="list-style-type: none"> <li>• <u>Christmas in July Bingo</u>          A Fundraising subcommittee will meet At DeBenales on Friday the 30<sup>th</sup> April at 7.00pm.</li> </ul>	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>• Paul Munro the bingo caller from Railway's Football Club will confirm available dates.</li> <li>• Venues will be contacted regarding availability and costs          Kalgoorlie Function Centre,          Kalgoorlie Ex-Serviceman's Club.          Boulder Ex-Serviceman's Club,          Eastern Goldfield's Community Centre.</li> <li>• Costs of chair and table hire will be investigated.</li> <li>• Costs of consumables will be investigated.</li> <li>• Lillian Walters (LW) will be approaching businesses to seek vouchers and donations to be used as prizes.</li> <li>• Advertising costs will be investigated by committee.</li> </ul>
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Endorsed: 

	<p><b>FUNDRAISING</b></p> <ul style="list-style-type: none"> <li>• <u>Cadbury Chocolates</u></li> <li>• <u>Open Mic Night Fundraiser</u></li> </ul> <p><b>GOVERNANCE TRAINING</b></p> <ul style="list-style-type: none"> <li>• 50% of the Board attended</li> <li>• Attendees found the training beneficial, simple and non-prescriptive,</li> <li>• Training will be reviewed every 3-4 years.</li> <li>• The accreditation certificate has arrived</li> </ul> <p><b>BOARD MEETING TIMES</b></p> <ul style="list-style-type: none"> <li>• 4pm on the third Thursday of the month</li> <li>• Security cognisant not to have staff or board leaving after 8pm</li> <li>• The next meeting will be held on Thursday the 20<sup>th</sup> May at 4.00pm...</li> </ul>	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>• Elise Wheadon (EW) will order appropriate levels of Cadbury Chocolates for a fundraiser.</li> <li>• Will be investigated by Dinushi Diaz (DD)</li> </ul>
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Endorsed: 

**7) Operational Report  
Gloria Moyle CEO**

<p>Security Gates \$ CCTV revised quotes to be accessed 3 cameras, Existing internal sensors considered adequate. Grills at the front are to be checked.</p>
<p>Centre Opening Hours Monday –Friday effective from the 3<sup>rd</sup> of May 2021</p>
<p>A Perth GP is available 2-3days/ week. Budgets and costs need to be confirmed ass this was a State Government commitment in the 13 March election .</p>
<p>Sam Bell who worked at SARC with Marli, commencing 2 evenings a week starting with Tues/Wed.</p>
<p>Meeting with Business Precision 10-11 May Constitution Review</p>
<p>CEO Performance Appraisal with Ainslee and Elise</p>
<p>EAP Contracts being negotiated as a potential source of income for GWHCC</p>
<p>Shire of Coolgardie Contract to be extended.</p>
<p>Carers WA and Helping minds have a contract for delivering Carers Gateway across the country. CEO is working with Haloing minds to provide a paid coordinators role at GWHCC.</p>

Endorsed: 

	<p>Consideration of International Men's Day Mates for Mates, Men's Shed, Hope, Jimmy, Steven, Rocket Mara November 19 BBQ Centennial Park, cars, bikes Ethnic orgs, Gold Nats, 4WD Club etc Blacksmiths, Gordon</p> <p>Constitution Review to be emailed to the Subcommittee – CEO to follow up</p>
<p><b>8) Major items Correspondence</b></p> <p><i>All correspondence logged and stored on Laserfische</i></p>	<p><b>Inward</b> ASES Audit Certificate</p> <p><b>Outward</b> Reference letters to KBCCI/ KBVC for City of Kal-Blder grant</p>
<p><b>9) Treasurers Report – Elise Wheadon</b></p>	<p>Treasurer's report was presented.</p> <ul style="list-style-type: none"> <li>• There is a need to update figured with Business Precision as the current report is not accurate</li> <li>• Bank account balances are healthy.</li> <li>• Allocation of the budgeted figures is not correct.</li> <li>• Staffing is changing so is not accurate.</li> <li>• Certain lines are under/ over/ incorrect, too difficult to compare line by line, particularly so close to EOFY.</li> <li>• Quotes for the term deposit investigated, in the interim rolled over for another 3 months.</li> </ul> <p><b>Moved:</b> Ainslee McAlinden (AM) <b>Seconded:</b> Dinushi Dias (DD)</p>

Endorsed: 

		<b>ACTIONS</b>
	<ul style="list-style-type: none"> <li>We need a local banker and a dedicated representative.</li> <li>Beyond Bank and ANZ considered for term deposit.</li> </ul>	<ul style="list-style-type: none"> <li>CEO to meet with Treasurer (EW) and Joselyn O'Dwyer of Business Precision to work through 2021-2022 budget</li> </ul>
<b>10) General Business</b>	<ul style="list-style-type: none"> <li>"The Birthingtime" Orana Cinema 5<sup>th</sup> May GWHCC event</li> <li>Tickets will be awarded as prizes at the Pram-walk</li> <li>3 Pram Walks are being held 3, 4 &amp; 5 May in Kalgoorlie, Kambalda &amp; Coolgardie</li> </ul>	
<b>11) Next Meeting</b>	<ul style="list-style-type: none"> <li>Thursday May 20 at 4pm</li> </ul>	
<b>12) Meeting Closed</b>	<ul style="list-style-type: none"> <li>7.24pm</li> </ul>	

Endorsed:

