



Goldfields Women's Health Care Centre
17 February 2020 Meeting Minutes
Held at GWHCC

Item	Relevant Documents Treasurer's Report (to be attached)	Actions
1) Open: President	Ali Kent	6.30pm
2) Attendance:	Ali Kent (AK) Gloria Moyle (CEO) Maureen Duddy (MD) Lillian Walters (LW) Samantha Duddy (SD) Jo Normington (JN) Elise Wheadon (EW) Denise Roberts (DR) Jill Menhennett (JM) Ainslee McAlinden (AM)	
3) Apologies:	Jennifer Thomas (JT) Susan Owen (SO)	
4) Register of Conflict of Interest	Nil	

Endorsed: Via Zoom Ali Kent 30 March 2020

A handwritten signature in black ink, appearing to read "Ali Kent".



<p>5) Timeliness of Minutes</p>	<p>AK discussed issues with the timely provision of the minutes and the flow-on consequences for Centre operations.</p>	<p>ACTION: The Secretary is to come in to the Centre on the day following the meeting and type up the minutes.</p> <p>The President is to continue to be responsible for dispersal of the Agenda. Items to be included in the Agenda need to be provided to the President by one week prior to the meeting.</p>
<p>6) Resignation of Board Member</p>	<p>AK & GM met with Susan Owen who has regrettably tendered her resignation from the Board, with deepest regret, for personal reasons.</p>	<p>ACTION:</p> <p>AM suggested Rebecca Skinn be invited to sit in on Board meetings to consider nominating for the vacant position.</p> <p>As an observer she will not have voting rights but can sit on subcommittees and be involved in projects.</p>
<p>7) Acceptance of minutes from previous meeting:</p>		<p>Moved: MD</p> <p>Seconded: EW</p>

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<p>8) Matters Arising from previous meetings</p>	<ul style="list-style-type: none"> The Strategic Plan is due for update this year. International Women's Day March 8 2-5pm High Tea in the Marque at Kalgoorlie Boulder Race Course. Yvie Jones _ Key note speaker will be arriving on the Friday due to the flight restrictions. GM will collect her from the airport. AK will organise a town tour on the Saturday. A dinner on the Saturday evening with the sponsors at the Palace Hotel or at Hoovers was discussed. We discussed the Tilly's menu and decided on <ul style="list-style-type: none"> A) scones, cream and jam b) cheese platter and c) mini cakes 	<p>ACTION: This will be done in-house with a subcommittee who will consider KPIs, aim for stronger practicalities, raise a draft and bring it back to the full board for consultation. AK, SD, EW & AM will meet in March.</p> <p>ACTION: CEO & Staff to finalise a schedule will be generated as to who can assist in preparation on the Saturday afternoon and who is available to assist on the day.</p> <p>AK will investigate venue for the Saturday dinner and seek rsvps from board members by email.</p> <p>Raffle prizes need to be left at the Office by the 4th March</p>
<p>9) Operational Report</p>	<p>CEO - Gloria</p> <ul style="list-style-type: none"> The Centre has been busier than we expected and we have had unexpected staff issues with retirement, illness and family issues. GP Clinic: Dr Jenny Sudbury (Como) is ready to start and will visit every 4th Wed for the full day and a half. The clinic will cover all women's issues except IUDs and ultrasound. 	<p>ACTION: Libby Carmody has been recruited and will commence as an administration officer next week. Gloria will consider options of engaging suitable casual employees. The board has given CEO their full support.</p> <p>ACTION: Awaiting Medicare number for GP before we can proceed. GM will</p>

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	<ul style="list-style-type: none"> • Goldfields Mental Health Portal Partnership: Goldfields Mental Health Portal, Integrated Care Management Partnership with Centrecare – After hours clinic proposal . • Community Led Project- Prevention of Violence against women & children • FDV Dept of Communities Hub in Kalgoorlie \$8 Million contract CEO has approached Women’s Refuge, Aboriginal Community Law Services, Goldfields Community Legal Service, Goldfields Rehabilitation Services – Sexual Assault Referral Servia to enter into a consortium. The concept is local organisations that are like-minded with a vision form women and children can come to us and stay together.. We want to educate and keep them safe. An aim to include a crèche, support for disabled clients, and a need to address elder abuse. Tender timeline in April to be awarded by September and service deliver in November 2020. • The Dept. of Health Women and Newborn – Operational Funding Tender is due in June 2020. The Department is in breach of the procurement contract. Our Peak Women Health Community Network has collectively written to the Minister to express our disappointment • Goldfields Wellness Clinic – Ongoing • Mums and Bubs Pilates : Regretfully this has been cancelled as we no longer have a Physio to run it 	<p>liaise with the local pharmacies and Pop Health.</p> <p>ACTION: Negotiations continue with Centrecare.</p> <p>ACTION: We were unsuccessful.</p> <p>ACTION: CEO is attending co-design workshops and negotiating with organisations to ensure that we are involved at all levels.</p> <p>ACTION: CEO is following up</p> <p>ACTION: On the wish list for 2021 Investigate when more capacity for funding sources</p>
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10) Major Items of Correspondence	<ul style="list-style-type: none"> • Inward –Goldfields Giants Sponsorship • Outward- Dept. of Health Contract reporting 	ACTION: Sponsorship was discussed and the Board agreed it was inappropriate at this time when we are financially challenged
11) Financials	Treasurers Report – Sam Duddy	Moved: DR Seconded: AM
12) General Business	Fundraising We need to generate further income. We need to consider sausage sizzles, silent auctions, a signature event and sponsorship donations.	ACTION: A fundraising subcommittee comprised of AK, EW, SD and LW will meet in March and commence planning. LW will contact Bunnings and organise a date for a sausage sizzle.
13)	Next Meeting: Monday 31st March 2020 18.00 6pm Following Meeting: 21st April 2020 18.00 6pm	
14)	Meeting Closed:20.12 8.12pm	AK

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