



Goldfields Women's Health Care Centre Board Meeting

Tuesday, 26 March 2024 at 5.30pm

Via Teams – Online

		Actions
1. Open	The meeting was declared open at 5.34pm by KM .	
2. Attendance	Kylie McLerie KM (via MS Teams) Alex Naylor AN Danielle Nordeck DN (via MS Teams) Elise Wheadon EW (via MS Teams) Lillian Walters LW Ash Armstrong AA Blessings Masuku BM Gloria Moyle (Chief Executive Officer) GM	
3. Apologies	Robyn Steenbach RS Tara McRobbie-Rout TMR	


A handwritten signature in black ink, appearing to be "dmh", is written over the table.

Endorsed:

<p>4. Register of conflicts of interest</p>	<p>Ongoing conflicts noted as below:</p> <ul style="list-style-type: none"> • CEO is as member of the KBCCI. • CEO represents the GWHCC on Something Pink Committee. • Blessing Masuku is employed by City of Kalgoorlie-Boulder who funds GWHCC for International Women's Day. 	<p>Ongoing conflict of interest form signed and noted.</p>
<p>5. Acceptance of minutes from previous meeting</p>	<p>The minutes of the meeting dated 20 February 2024 had been previously circulated and were taken as a true and accurate record of that meeting.</p>	<p>Approved by consensus.</p>
<p>6. Matters arising from the previous meeting</p>	<p>Meeting with Business Precision – Financials</p> <p>KM advised that the President, Vice President and CEO met with Joselyn O'Dwyer from Business Precision regarding the financials for December 2023 to February 2024 on Friday, 23 February 2024.</p> <p>KM advised the board that the handover to the new GWHCC Finance Officer had been brief and that the new Finance Officer had been unwell for an extended period of time, resulting in the financials being delayed.</p> <p>Business Precision has assisted in producing the financials for December 2023, January 2024 and February 2024. The Finance Officer is on leave until she is medically cleared to return to work. Business Precision have agreed to assist with the production of the financials until June 2024.</p> <p>Item will remain as a standing agenda item until June 2024.</p>	<p>Action: GM</p>



Endorsed

<p>7. Operational Report</p> <p>CEO Gloria Moyle (GM)</p>	<p>GM provided a verbal Operational Report as follows:</p> <ul style="list-style-type: none"> • Membership drive to be a focus. • Several GWHCC team members on leave at the end of next month. • GM attending Minister's Roundtable with Minister Sanderson next week. • Sector continues to be challenged with funding. • QIP report has not been received from Auditor. GM to follow up. • Amanda Barker has tendered her resignation from the GWHCC board. Other candidates from annual general meeting to be reviewed. • GWHCC will sponsor the 2024 KBCCI Women's Forum. 	<p>Action: GM</p> <p>Action: KM</p>
<p>8. Major Items of Correspondence</p>	 <p>Correspondence In & Out March 2024.x</p>	
<p>9. Finance Report</p>	<p>Finance report as discussed above in Item 6.</p>	
<p>10. IWD Review</p>	<p>The annual 2024 IWD breakfast event was held on Friday, 8 March 2024.</p> <p>The Board noted positive feedback has been received both anecdotally and via the feedback survey.</p> <p>The CEO confirmed Rabia Siddique has been confirmed as guest speaker for the 2025 IWD event on Friday, 7 March 2025.</p>	



Endorsed

<p>11. Board Structure</p>	<p>Discussion took place regarding the board structure. The meeting agreed sub-committees to be formed to report to the board as follows:</p> <p>Fundraising Committee Robyn Steenbach Blessings Masuku</p> <p>Governance and Risk Committee Danielle Nordeck Kylie McLerie</p> <p>Marketing and Membership Committee Ash Armstrong Elise Wheadon Alex Naylor</p> <p>Finance and Remuneration Committee Robyn Steenbach Tara McRobbie-Rout</p> <p>Committees to meet, review GWHCC strategic plan and set goals for what can be completed from now until end of 2024 and present at the April 2024 board meeting.</p>	<p>Action: ALL</p>
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	Reporting rhythm to be determined and board calendar to be updated.	Action: DN
12. Any Other Business	<p>Fundraising Event <i>Celebrating You</i></p> <ul style="list-style-type: none"> Meeting noted no update had been received on the fundraising event <i>Celebrating You</i>. President to contact RS to discuss. The meeting agreed the event will need to be rescheduled from May 2024 to later in the year. 	Action: KM



Endorsed

11. Date of Next Meeting	The next meeting will be held on Tuesday, 23 April 2024 commencing at 5.30pm at GWHCC, 15 Dugan Street, Kalgoorlie.	
12. Close	There being no further business the meeting was declared closed at 6.51pm by KM .	



Endorsed